

RESOLUTION 2024-45

POLICY 15

A RESOLUTION ESTABLISHING A POLICY FOR CERTAIN SAFETY AND SECURITY MEASURES FOR COUNTY OWNED BUILDINGS

WHEREAS, St. Clair County (the “County”) owns and maintains several buildings (the “County Buildings”) throughout St. Clair County; and

WHEREAS, the Buildings are utilized for a variety of purposes (the “Purposes” or, singularly, a “Purpose”); and

WHEREAS, the Purposes, or some of them, cause the County, State, or other agencies / departments (collectively the “Agencies”) located in the County Buildings to be entrusted and in the care of certain personal, proprietary, and confidential information (the “CI”) of citizens and businesses in the County; and

WHEREAS, the County intends to take all reasonable steps, in its power, necessary to maintain the confidentiality of the CI; and

WHEREAS, various County and State agencies handle large sums of currency and the safety and security of said currency and the persons in custody of the same is of utmost importance to the County; and

WHEREAS, the County Commission believes the adoption of the following policy shall serve to protect personas working in the various Agencies and the CI from public access or dissemination.

NOW WHEREFORE, PREMISES CONSIDERED, St. Clair County does hereby adopt the following Safety and Security Policy related to all County Owned Properties.

Section 1. Safety and Security Policy related to all County Owned Buildings

Because St. Clair County finds that the safety and security of its employees, the general public, and the private information with which the County is entrusted to be of critical importance, St. Clair County adopts the following policy in an effort to safeguard the same.

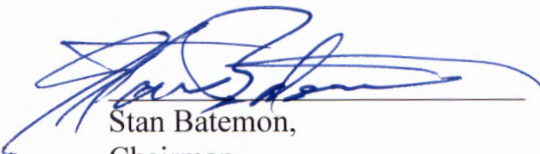
1. Subject to adherence to safety and security requirements as administered by the St. Clair County Sheriff’s Office, members of the general public may locate in public lobby areas of County Buildings during normal operating hours and subject to compliance with lawful order from law enforcement officer during times of exigent circumstance or otherwise.
2. Within County Buildings, all Department Heads / Elected Officials and heads of any State, County, or other related agency are charged with determining which areas of their respective office(s), are to be publicly accessible given the nature of the information maintained therein, the risk to safety and security of employees, and any

other reasonable criteria necessary to ensure the protection of person and personal information of the public under the care of said office or agency.

3. Any areas determined pursuant to Paragraph 2 above as being inappropriate for access by the general public shall be clearly identified; the general public shall thereafter be denied access in and to said areas unless and until provided specific authorization to access the same.
4. Each applicable State or County Judge shall determine the appropriate and legal access in and to his / her courtroom or other court-related areas (chambers, etc.) by the general public and the same shall be identified accordingly at his / her direction.
5. The St. Clair County Sheriff's Office is authorized to ensure compliance with the terms of this policy.


Section 2. Should any portion or provision of this Resolution or Policy be deemed illegal or unenforceable, the same shall be stricken from the same without affecting the balance hereof.

Adopted this 28 day of May, 2024.



Stan Batemon,
Chairman


Attest:



Tina Morgan,
County Administrator

Resolution 2024 - 45
State of Alabama
St. Clair County

I, Tina Morgan, County Administrator for St. Clair County, Alabama do hereby certify that the above and forgoing is a true and exact copy of that Resolution adopted by the County Commission for St. Clair County, Alabama at a regular meeting held on the 28 day of May, 2024 and the same is now of public record pursuant to law.



Tina Morgan,
County Administrator