

**ST. CLAIR COUNTY COMMISSION  
POLICY # 46  
PRIVATE / PUBLIC CEMETERIES**

**PROCEDURES REGARDING CREATION OF PRIVATE AND PUBLIC CEMETERIES**

It is the policy of the St. Clair County Commission, upon request for permission to create and maintain a private or public cemetery, to do and require the following before entertaining said request.

1. The Commission shall be provided a letter of request from the individual or entity requesting the cemetery.
2. The Commission shall be provided a copy of the deed to the property (the "Property") for the proposed cemetery, as proof of ownership. If multiple individuals and/or entities share ownership of the Property, evidence of all owners' collective and joint desire to utilize the Property for a cemetery shall be provided the Commission.
3. The Commission shall be provided a contour or tax map of the Property which shall include a legal description and display the Property's boundary lines.
4. The Commission shall forward the above noted documents to the Soil and Water Conservation District Office ("SWCDO"), presently located in the St. Clair County Courthouse in Pell City.
5. Upon receipt of the above noted documents, the SWCPO shall provide to the Commission a soil analysis (the "Analysis") on the Property.
6. The Commission shall provide the Analysis to the Environmental Officer (the "Officer") of the State Department of Public Health Office, presently located in Pell City.
7. The Officer shall provide the Commission with a written recommendation regarding the request for a public or private cemetery. Said recommendation shall be based on and supported by the soil analysis submitted and a personal on site evaluation by the Officer.

**DONE and APPROVED**, this the 26<sup>th</sup> day of May, 2009.