

T THIS POLICY NO LONGER VALID 11/27/12
REFER TO POLICY 16 AMENDED

POLICY NO. 28 (CONCERNING PROCEDURES ON INVENTORY)

June 27, 2000

1. All items valued at Two Hundred Fifty Dollars or more (\$250.00) will be given an inventory identification number and placed in permanent inventory records.
2. Sensitive items less than Two Hundred Fifty-Dollars (\$250.00), (example: radios, guns, equipment) may be placed in inventory records at the discretion of the department head and St. Clair County Commission.
3. To establish this policy, the inventory audit for the year 2000 will be made for each department and any items valued below \$250.00 may be taken off at the approval of the St. Clair County Commission.
4. Inventory will be checked on an annual basis through the St. Clair County Commission office.

Adopted this the 27th day of June, 2000.