

POLICY NO. 17 (CONCERNING USE OF COURTHOUSES IN  
ASHVILLE AND PELL CITY DURING SEVERE  
WEATHER)

The basements of the courthouses in Ashville and Pell City will be used as temporary shelter during severe weather.

When a tornado watch/warning is issued and the shelter managers come to open and oversee the occupancy of the buildings, the following procedures/directions shall be in effect:

ASHVILLE - All occupants seeking shelter will enter either the front or rear doors.

PELL CITY - Both basement doors will be opened for people seeking shelter.

AREAS TO BE OCCUPIED - The hallways on the basement level. No other areas will be occupied unless otherwise designated by the County Commission through EMA. Occupants are asked not to stand in front of windows or doors on main floors, but to go directly to the areas designated as shelter.

SHELTER MANAGERS ARE VOLUNTEERS AND SHELTERS WILL BE OPENED AND CLOSED AT THEIR DISCRETION, UNLESS DUTIES ARE ASSUMED BY LAW ENFORCEMENT PERSONNEL OR APPOINTEE OF COUNTY COMMISSION THROUGH EMA.

ABSOLUTELY NO ALCOHOL, DRUGS, SMOKING, PROFANITY OR PETS WILL BE TOLERATED.

EACH OCCUPANT IS RESPONSIBLE FOR CLEANING UP ANY TRASH/GARBAGE ON LEAVING THE BUILDINGS.

ST. CLAIR COUNTY, NOR ITS EMPLOYEES, WILL BE RESPONSIBLE FOR LOSS OF PROPERTY OR INJURY THAT MIGHT OCCUR WHILE OCCUPYING THE SHELTER.

THE VOLUNTEERS SERVING AS SHELTER MANAGERS ARE PROVIDING A SERVICE TO THE OCCUPANTS SEEKING SAFE SHELTER, AND YOUR RESPECT, CONSIDERATION AND UNDERSTANDING WILL BE EXPECTED. FAILURE TO FOLLOW THESE PROCEDURES/DIRECTIONS WILL RESULT IN OCCUPANTS BEING ASKED TO LEAVE THE BUILDING.

Adopted this 14<sup>th</sup> day of February, 1995.