

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 28, 2023

The St. Clair County Commission met in regular session on November 28, 2023, in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Stanley D. Batemon, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Bob Mize, Commissioner District Four

Members Absent: Tina Morgan, Administrator
Dan Dahlke, Engineer
Gary Hanner, License Inspector
Corey Phillips, Assistant Deputy Administrator
Michelle Layfield, CFO
Harold Hoyle, Citizen
Judge Phil Seay
James E. Hill, County Attorney
Ken Crowe, Revenue Commissioner
Roddy Wolfe, Property Manager
Jason Goodgame, Construction Manager
David Atchison, St. Clair Times
Pat Shipp, Citizen

CALL TO ORDER of REGULAR MEETING

Chairman Batemon declared a quorum present at 11:57 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the agenda be approved.

APPROVAL OF MINUTES

On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the Commission meeting on November 14, 2023, are approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item of the Engineer's report was to discuss the recommendation of Dan Dahlke, Engineer, to hire Alex Hayes into a vacant Road Worker I position. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

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RESOLVED, that the recommendation of Dan Dahlke, Engineer, to hire Alex Hayes into a vacant Road Worker I position is approved. (Letter to be made a part of these minutes as Attachment #1)

The next item of the Engineer's report was to approve creating three Intermediate Road Worker I positions, which will require completion of the CDL Class A within 1 year. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that creating three Intermediate Road Worker I positions, which will require completion of the CDL Class A within 1 year are approved. (Job Description to be made a part of these minutes as Attachment #2)

The next item of the Engineer's report was to approve a quote in the amount of \$5,444.87 from ACME Brick for the installation of a gate on the road leading to their plant. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a quote in the amount of \$5,444.87 from ACME Brick for the installation of a gate on the road leading to their plant is approved.

ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to assign Suite #135, Pell City Commission Office & Suite #137, the Conference room within the Commission office, to the District Attorney and include a keypad and signage on the outside door of the office. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that assigning Suite #135, Pell City Commission Office & Suite #137, the Conference room within the Commission office, to the District Attorney and include a keypad and signage are approved.

The next item of the Administrator's report was to approve a quote, not to exceed, \$5,000.00 for placing a 6 ft. semi-permanent fence with top railing at the former Investigators building site in Pell City. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that a quote, not to exceed, \$5,000.00 for placing a 6 ft. semi-permanent fence with top railing at the former Investigators building site in Pell City is approved.

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to adopt Resolution 2024-12 to amend the County Employee handbook policy related to Annual time. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that Resolution 2024-12 for the County Employee handbook policy, Section #303 to include: If an employee has accrued over 240 annual leave hours at the end of a given calendar year, said employee will be given until February 28th (or February 29th in a "leap year") of the following year to schedule use of said annual leave hours which are over and above 240. After the last day of February of a given year, employees will be allowed only to carry over 240 hours of annual leave time. Nothing in the foregoing

will change the amount of annual leave hours for which an employee may be compensated upon retirement or otherwise ceasing their employment with the County which shall remain at 240 annual leave hours. (Resolution to be made a part of these minutes as Attachment #3)

CHAIRMAN STAN BATEMON'S REPORT

NONE

COMMISSIONER JEFF BROWN'S REPORT

NONE

COMMISSIONER RICKY PARKER'S REPORT

NONE

COMMISSIONER TOMMY BOWER'S REPORT

NONE

COMMISSIONER BOB MIZE'S REPORT

NONE

OLD BUSINESS

NONE

NEW BUSINESS

The first item of new business was to approve a quote from Allen Service Company, not to exceed \$11,451.00, for a mini-split A/C unit in Central Dispatch at the Operations Center in Pell City. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a quote from Allen Service Company, not to exceed \$11,451.00, for a mini-split A/C unit in Central Dispatch at the Operations Center in Pell City is approved.

The next item was to discuss approval to post the vacant County Commission Receptionist position approved in the FY24 budget. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that posting the vacant County Commission Receptionist position is approved.

The next item was to discuss an amendment in the estimated amount of \$219,587.00 to the QCHC Health Services agreement, pending the County Attorney's review and with an effective date of the contract January 1, 2024. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the QCHC Health Services agreement be amended, pending the County Attorney's review and with an effective date of the contract January 1, 2024. (Agreement to be made a part of these minutes as Attachment #4)

The next item was to discuss approval of the request of Sheriff Billy Murray to pay an invoice without a purchase order to NAFECO for an Honor guard uniform in the amount of \$4,434.38. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

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RESOLVED, that the request of Sheriff Billy Murray to pay an invoice without a purchase order to NAFECO for an Honor guard uniform in the amount of \$4,434.38 is approved.

The next item was to discuss amending the St. Clair County Facility Usage Policy to allow Court Ordered program, classes, or the like in the Courthouse after hours. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the St. Clair County Facility Usage Policy be amended to allow Court Ordered programs, classes, or the like in the Courthouse after hours. (Policy to be made a part of these minutes as Attachment #5)

The next item was to discuss the request of Patrice Kurzejeski, EMA Director, to approve a maintenance agreement for their new Kyocera copier. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that a maintenance agreement for EMA's new Kyocera copier is approved. (Agreement to be made a part of these minutes as Attachment #6)

The next item was to discuss the request of Aislinn Campbell, 911 Director, to pay an invoice without a purchase order to Ryan Public Safety Solutions in the amount of \$16,197.08 due to the fiscal year-end closeout. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of Aislinn Campbell, 911 Director, to pay an invoice without a purchase order to Ryan Public Safety Solutions in the amount of \$16,197.08 due to the fiscal year-end closeout is approved.

The next item was to discuss ratifying the request of Jason Goodgame, Construction manager, for payment of change order #4 from Holland-Seals for addition work to the sewer system at the Pandemic Response Center in the amount of \$1,633.00. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of Jason Goodgame, Construction manager, for payment of change order #4 from Holland-Seals for addition work to the sewer system at the Pandemic Response Center in the amount of \$1,633.00 be ratified. (Change order to be made a part of these minutes as Attachment #7)

The next item was to discuss approval of the travel requests as presented in the work session. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (Travel requests to be made a part of these minutes as Attachment #8)

Board Appointments

The first item of Board appointments was to discuss the recommendation of Commissioner Ricky Parker to rescind the request from the meeting of November 14, 2023, to appoint Commissioner Tommy Bowers to Coosa Valley Youth

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Services. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, except Commissioner Bowers who abstained, it was

RESOLVED, that the item to appoint Commissioner Tommy Bowers to the Coosa Valley Youth Services be rescinded.

The next item was to discuss the recommendation of Commissioner Tommy Bowers to reappoint William McWhorter to Coosa Valley Youth Services. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that William McWhorter be reappointed to Coosa Valley Youth Services.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 12:05 p.m. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

Stanley D. Batemon, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner