

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 14, 2023

The St. Clair County Commission met in regular session on November 14, 2023, in the St. Clair County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama

Members Present: Stanley D. Batemon, Chairman
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Bob Mize, Commissioner District Four

Members Absent: Jeff Brown, Commissioner District One

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
James Hill, County Attorney
Gary Hanner, Compliance officer
Michelle Layfield, CFO
Dan Dahlke, Engineer
Lovenia Layton, Revenue
Rita Summerel, Revenue
Ken Crowe, Revenue Commissioner Crowe
Lyman Lovejoy, Realtor
Matt Tortorici
Kay McGinnis, Revenue
Don Smith, EDC

CALL TO ORDER of REGULAR MEETING

Chairman Stan Batemon declared a quorum present at 9:20 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on October 24, 2023, be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational items on the road crews and projects.

The next item of the Engineer's report was to approve a Stormwater grant agreement with the Alabama Department of Environmental Management (ADEM) to replace cross drainpipes with the required amount of the match for the County is \$102,990.38 and the total cost of the project is \$252,990.38. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 14, 2023

RESOLVED, that a Stormwater grant agreement with ADEM to replace cross drainpipes with the required amount of the match for the County is \$102,990.38 and the total cost of the project is \$252,990.38 is approved. (Agreement to be made a part of these minutes as Attachment #1)

The next item of the County Engineer's report was to pay an invoice without a purchase order to Alabama Power to relocate a power pole on Lakeview Canyon Road in the amount of \$7,583.13. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that paying an invoice without a purchase order to Alabama Power to relocate a power pole on Lakeview Canyon Road in the amount of \$7,583.13 is approved.

The next item of the County Engineer's report was the recommendation of County Engineer, Dan Dahlke, to promote the following to Operator I: Andy Olsen, Justin Colley, Jason Williams, and Cody Walker. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the recommendation of County Engineer, Dan Dahlke, to promote the following to Operator I: Andy Olsen, Justin Colley, Jason Williams, and Cody Walker are approved. (Letter to be made a part of these minutes as Attachment #2)

The next item of the County Engineer's report was the recommendation of County Engineer, Dan Dahlke, to promote the following to Road Worker I: Jason Woods, Channing Gallups, Timothy Blackwell. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the recommendation of County Engineer, Dan Dahlke, to promote the following to Road Worker I: Jason Woods, Channing Gallups, Timothy Blackwell are approved. (Letter to be made a part of these minutes as Attachment #3)

The next item of the County Engineer's report was approval of a quote from Graham Contracting to replace concrete on a drive that had to be partially removed during the Slope stabilization project on CR-9 in the amount of \$19,500.00. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a quote from Graham Contracting to replace concrete on a drive that had to be partially removed during the Slope stabilization project on CR-9 in the amount of \$19,500.00 is approved.

Informational item to be added to the record of the minutes: The Road department will go back to working regular hours from 7:00 am – 3:30 pm Monday through Friday.

ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to approve a called work session for at 10 a.m. on Monday, December 4, 2023, at the Ashville Commission Chambers to discuss Needs Assessment for grants for each County Department/Division with Zabrina Gregg and Candice Hill, EDC grant program.

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 14, 2023

On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that a called work session for at 10 a.m. on Monday, December 4, 2023, at the Ashville Commission Chambers to discuss Needs Assessment for grants for each County Department/Division with Zabrina Gregg and Candice Hill, EDC grant program is approved.

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to adopt Resolution 2024-09 authorizing the County to purchase and close on real property from Amanda Michelle Greene located at 3 17th Street Pell City, AL 35125 for the fair market amount of \$166,500.00. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that adopting Resolution 2024-09 authorizing the County to purchase and close on real property from Amanda Michelle Greene located at 3 17th Street Pell City, AL 35125 for the fair market amount of \$166,500.00 is approved. (Resolution to be made a part of these minutes as Attachment #4)

The first item of the County Attorney's report was to approve of a Certificate of Completion regarding the Noon Development project in Pell City. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a Certificate of Completion regarding the Noon Development project in Pell City is approved. (Certificate to be made a part of these minutes as Attachment #5)

The first item of the County Attorney's report was to authorize the Sheriff and the County to serve as the liaison for grant monies for Alabama Department of Economic & Community Affairs (ADECA) Finder program. St. Clair County will have a grant agreement with ADECA. St. Clair County will receive only those monies necessary to reimburse the individual counties their applicable costs after they have engaged with and paid FINDER. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the Sheriff and the County are authorized to serve as the liaison for grant monies for ADECA's Finder program, St. Clair County will have a grant agreement with ADECA, and St. Clair County will receive only those monies necessary to reimburse the individual counties their applicable costs after they have engaged with, and paid FINDER is approved.

OLD BUSINESS

NONE

CHAIRMAN STAN BATEMON'S REPORT

None

DISTRICT ONE, JEFF BROWN'S REPORT

Absent

DISTRICT TWO, RICKY PARKER'S REPORT

None

DISTRICT THREE, TOMMY BOWER'S REPORT

None

DISTRICT FOUR, BOB MIZE'S REPORT

None

NEW BUSINESS

The first item of new business was to discuss the request of the Revenue Commissioner, Ken Crowe, to adopt Resolution 2024-08 honoring Rita Sumerel, Revenue employee, regarding her retirement. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of the Revenue Commissioner, Ken Crowe, to adopt Resolution 2024-08 honoring Rita Sumerel regarding her retirement from the Revenue office is approved. (Resolution to be made a part of these minutes as Attachment #6)

The next item was to discuss adopting Resolution 2024-10 for a cooperative program between the County and Municipalities and rescind Resolution 2023-60 for the Municipal Grant Program that was approved on 7-18-2023. The monies are for projects that improve traffic infrastructure, roads, bridges, right of way maintenance and projects that improve public safety. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Resolution 2024-10 for a cooperative program between the County and Municipalities where the Municipalities will use the monies for projects that will improve traffic infrastructure, roads, bridges, right of way maintenance and projects that improve public safety and rescinding Resolution 2023-60 for the Municipal Grant Program that was approved on 7-18-2023, is approved. (Resolution to be made a part of these minutes as Attachment #7)

The next item was to discuss approval of an Easement/Authorization agreement for property located at 7 16th Street South Pell City, AL 35125 to allow a contractor, on their property, that St. Clair County hires to trim and/or cut trees necessary for the efficiency of the new St. Clair County first responder radio system. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, except Commissioner Mize who abstained, it was

RESOLVED, that an Easement/Authorization agreement for property located at 7 16th Street South Pell City, AL 35125 to allow a contractor, on their property, that St. Clair County hires to trim and/or cut trees necessary for the efficiency of the new St. Clair County first responder radio system is approved. (Agreement to be made a part of these minutes as Attachment #8)

The next item was to discuss approval of a quote from Ken's Tree Service in an amount up to \$12,000.00 for cutting and/trimming trees located at 7 16th Street South Pell City, AL 35125 to help clear the property near the tower for the new radio System, pending issuing a purchase order. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, except Commissioner Mize, it was

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 14, 2023

RESOLVED, that a quote from Ken's Tree Service in an amount up to \$12,000.00 for cutting and/trimming trees located at 7 16th Street South Pell City, AL 35125 to help clear the property near the tower for the new radio System, pending issuing a purchase order is approved.

The next item was to discuss rejecting all Pandemic Response Center Fire Protection bids that were received on Friday, Nov. 3, 2023, and rebid. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that rejecting all Pandemic Response Center Fire Protection bids that were received on Friday, Nov. 3, 2023, and rebidding the project are approved.

The next item was to discuss approval of an amendment to the Department of Youth Services (DYS) grant agreement for FY24. The program numbers have changed to the following: The number of diversion services changed from 35 to 60 youth annually with an ongoing capacity increase from 25 to 40 youth at any given time, and the correct, total amount is \$343,432.00. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the Department of Youth Services (DYS) grant agreement for FY24 change the program numbers to the number of diversion services from 35 to 60 youth annually with an ongoing capacity increase from 25 to 40 youth at any given time, and the correct, total amount is \$343,432.00 all be amended. (Agreement to be made a part of these minutes as Attachment #9)

The next item was to discuss the approval of the Asset manager, Ashley Hay's, request for Chairman Batemon's signature on a new application with Government Portal, the Arena's payment processor. A new application needs to be signed due to the County recently switching services from Jarvis to Recdesk. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the Asset manager, Ashley Hay's, request for Chairman Batemon's signature on a new application with Government Portal, the Arena's payment processor is approved. (Agreement to be made a part of these minutes as Attachment #10)

The next item was to discuss approval to renew a Service agreement with Cintas for supplies to the Arena and Pandemic center. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that renewing a Service agreement with Cintas for supplies to the Arena and Pandemic center is approved. (Agreement to be made a part of these minutes as Attachment #11)

The next item was to discuss ratifying Chairman Batemon's signature on a letter of support to Senator Lance Bell for support of the Alabama School of Healthcare Sciences. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that Chairman Batemon's signature on a letter of support to Senator Lance Bell for support of Alabama School of Healthcare Sciences be ratified. (Letter to be made a part of these minutes as Attachment #12)

The next item was to discuss the request of Sheriff Murray to pay invoices (#26016309, #26004892) from Galls without a purchase order in the amounts of \$233.64 & \$49.06. The invoices were received after the fiscal year (FY23) was closed. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Sheriff Murray to pay invoices (#26016309, #26004892) from Galls without a purchase order in the amounts of \$233.64 & \$49.06 due to receiving the invoices after the fiscal year (FY23) was closed is approved.

The next item was to discuss the request of Sheriff Murray to adopt Resolution 2024-11 to enter into an agreement with the City of Oxford to purchase a Bearcat in the amount of \$120,000.00. The County & Sheriff will each pay an amount up to \$60,000.00. The purchase will not take place until the end of FY24, pending the County Attorney's review. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Sheriff Murray for Resolution 2024-11 to enter into an agreement with the City of Oxford to purchase a Bearcat in the amount of \$120,000.00. The County & Sheriff will each pay an amount up to \$60,000.00. The purchase will not take place until the end of FY24, pending the County Attorney's review is approved. (Resolution & Agreement to be made a part of these minutes as Attachment #13&13A)

The next item was to discuss approval of the request of 911 Director, Aislinn Campbell, to surplus various items, pending review of the surplus list by the Commissioners. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of 911 Director, Aislinn Campbell, to surplus various items, pending review of the surplus list by the Commissioners is approved. (List to be made a part of these minutes as Attachment #14)

The next item was to discuss revising Paul Monk's employment contract to be paid monthly. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that revising Paul Monk's employment contract to be paid monthly is approved. (Contract to be made a part of these minutes as Attachment #15)

The next item to discuss was approval to relocate the HR/Payroll staff into the IT building in Ashville and will share the building with the IT staff, pending the cost of the remodel and to be completed in-house. On a motion

by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that relocating the HR/Payroll staff into the IT building in Ashville and sharing the building with the IT staff, pending the cost of the remodel and to be completed in-house is approved.

The next item to discuss was the approval of travel requests. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the travel requests are approved. (Agreement to be made a part of these minutes as Attachment #16)

Board Appointments

The next item to discuss was approval of the recommendation of Commissioner Ricky Parker to reappoint the following to the Birmingham Metropolitan Planning Organization (MPO) Tim Jacks, Public Transportation Representative and Gary Hanner as the Commission Representative. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that reappointing Tim Jacks, Public Transportation Representative and Gary Hanner as the Commission Representative to the Birmingham Metropolitan Planning Organization (MPO) are approved.

The next item to discuss was approval of the recommendation of Commissioner Tommy Bowers to reappoint Jason Roberts to the East Central Alabama Industrial Development Authority. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that reappointing Jason Roberts to the East Central Alabama Industrial Development Authority is approved.

The next item to discuss was approval of the recommendation of Commissioner Ricky Parker to reappoint Stephen Graham to the Birmingham Metropolitan Planning Organization (MPO). On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the recommendation of Commissioner Ricky Parker to reappoint Stephen Graham to the Birmingham (MPO) is approved.

The next item to discuss was the recommendation of Commissioner Tommy Bowers to reappoint Ricky Buckner to the Industrial Development Board. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the recommendation of Commissioner Tommy Bowers to reappoint Ricky Buckner to the Industrial Development Board is approved.

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 14, 2023

The next item to discuss was to approve the recommendation of Commissioner Ricky Parker to appoint Tommy Bowers to Coosa Valley Youth Services. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, except Commissioner Bowers who abstained, it was

RESOLVED, that the recommendation of Commissioner Ricky Parker to appoint Tommy Bowers to Coosa Valley Youth Services is approved. Note: Rescinded on 11-28-2023 meeting.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 10:11 a.m. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye.

{ SIGNATURE PAGE TO FOLLOW }

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 14, 2023

Stanley D. Batemon, Chairman

Absent

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner