

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 9, 2021

The St. Clair County Commission met in regular session on November 9, 2021 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Jeff Brown, Commissioner District One
Bob Mize, Commissioner District Four

Members Absent:

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
Dan Dahlke, Engineer
James E. Hill, III, County Attorney
Gary Hanner, License Inspector
Matt Coupland, Sheriff's Department
Freddie Turrentine, Operations
Elizabeth Mealer, Retired Revenue Commissioner
Patrice Kurzejeski, EMA Director
Aislinn Campbell, E-911 Director
Charity Mitcham, Soil, Water, Conservation
Jason Mitcham, Visitor

CALL TO ORDER of Regular Meeting

Chairman Manning declared a quorum present at 9:13 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on October 26, 2021 be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss approval of an agreement with Sain & Associates for Construction, Engineering & Inspection (CE & I) on the Kelly Creek Road Widening Project, the County's portion will be a Fourth of the total amount of \$206,840.00, because of the three other partners, City of Moody, Loves, &

Speedway. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that an agreement with Sain & Associates for CE & I on the Kelly Creek Road Widening Project, with the County's portion a fourth of the total amount of \$206,840.00 because of the three other partners, City of Moody, Loves, & Speedway is approved. (Agreement to be made a part of these minutes as Attachment #1)

The next item was to discuss approval of an agreement with First Step for Road Inventory Grading & signage check in the amount of \$79,000.00. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that an agreement with First Step for Road Inventory Grading & signage check in the amount of \$79,000.00 is approved. (Agreement to be made a part of these minutes as Attachment #2)

The next item was to discuss approval to create a Road Worker I Contract position. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that creating a Road Worker I Contract position is approved. (Job description to be made a part of these minutes as Attachment #3)

The next item was to discuss approval for Chairman Manning's signature on an ATRIP II Grant application for US 411 & Kerr Road Project. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Chairman Manning's signature on an ATRIP II Grant application for US 411 & Kerr Road Project is approved. (Documents to be made a part of these minutes as Attachment #4)

ADMINISTRATOR'S REPORT

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #5)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss approval to ratify Chairman Manning's signature on a letter of Recommendation for Jason Goodgame. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that to ratify Chairman Manning's signature on a letter of Recommendation for Jason Goodgame is approved. (Letter to be made a part of these minutes as Attachment #6)

The next item was to discuss approval of Resolution 2022-13 to seek an Attorney General's Opinion for the approval to use the Probate Judge's

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Special Indexing Fund for upkeep, maintenance costs for Polling places/Election sites. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that Resolution 2022-13 seeking an Attorney General's Opinion for approval to use the Probate Judge's Special Indexing Fund for upkeep, maintenance costs for Polling places/Election sites are approved. (Resolution to be made a part of these minutes as Attachment #7)

Informational item to be recorded in the minutes: Mr. Hill made a comment on the County's AA Rating. He stated that as part of our process for borrowing money for the new jail in Pell City, St. Clair County has to get rated. This happens anytime we borrow money. For a second time in a row, St. Clair County has achieved AA rating, which means very little to a lot of people but the AA rating is an incredibly strong credit rating. The credit rating saves the citizens of this County money. Our interest rates are lower, our debt service is lower, this is based on a variety of factors, including population, economic drivers, and the fiscal responsibility of the County Commission and staff. They weigh all these factors and they determine our credit worthiness and what they have determined about St. Clair County, again, is that we are an incredibly strong and credit worthy organization.

OLD BUSINESS

The first item of Old business was to discuss the request of Jaybos Country Store for approval of a 050-Retail Beer (Off Premises Only) & 070-Retail Table Wine (Off Premises Only) for Shivaay LLC., located at 245 Old Hwy 231, Cropwell, AL 35054 tabled from the meetings of October 12, 2021 & October 26, 2021. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Jaybos Country Store for a 050-Retail Beer (Off Premises Only) & 070-Retail Table Wine (Off Premises Only) for Shivaay LLC., located at 245 Old Hwy 231, Cropwell, AL 35054 tabled from the meetings of October 12, 2021 & October 26, 2021 is approved.

The next item was to discuss the request of Jaybos Bootleg Liquors for approval of 011-Lounge Retail Liquors for Shivaay LLC., located at 245A Old Hwy 231, Cropwell, AL 35054 tabled from the meetings of October 12th & October 26, 2021. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Jaybos Bootleg Liquors for a 011-Lounge Retail Liquors for Shivaay LLC., located at 245A Old Hwy 231, Cropwell, AL 35054 tabled from the meetings of October 12th & October 26, 2021 is approved.

The next item was to discuss the request of Isabella Cocina & Cantina for approval of a 020-Restaurant Retail Liquor for Shivaay LLC., located at 245B Old Hwy 231, Cropwell, AL 35054 tabled from the meetings of October 12th & October 26, 2021. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Isabella Cocina & Cantina for a 020-Restaurant Retail Liquor for Shivaay LLC., located at 245B Old Hwy 231,

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Cropwell, AL 35054 tabled from the meetings of October 12th & October 26, 2021 is approved.

NEW BUSINESS

The first item of New Business was to discuss adopting Resolution 2022-10 for Premium Pay. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-10 for Premium Pay is approved. (Resolution to be made a part of these minutes as Attachment #8)

The next item was to discuss adopting Resolution 2022-08 for Farm City Week. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-08 for Farm City Week is approved. (Resolution to be made a part of these minutes as Attachment #9)

The next item was to discuss hiring Roddy Wolfe into the vacant Contract Property Manager position, effective Nov. 15, 2021. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that hiring Roddy Wolfe into the vacant Contract Property Manager position, effective Nov. 15, 2021 is approved. (Contract to be made a part of these minutes as Attachment #10)

The next item was to discuss hiring Ashley Hay into the vacant Contract Public/Recreational Asset manager position, effective Nov. 29, 2021. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that hiring Ashley Hay into the vacant Contract Public/Recreational Asset manager position, effective Nov. 29, 2021 is approved. (Contract to be made a part of these minutes as Attachment #11)

The next item was to discuss approval of the recommendation of EMA Director, Patrice Kurzejeski, to hire Charity Mitcham into the vacant Contract EMA Specialist Grants/Planning/Training position effective Nov. 29, 2021. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the recommendation of EMA Director, Patrice Kurzejeski, to hire Charity Mitcham into the vacant Contract EMA Specialist Grants/Planning/Training position effective Nov. 29, 2021 is approved. (Contract to be made a part of these minutes as Attachment #12)

The next item was to discuss creating and posting a Contract Safety and Facility Operations Manager position. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

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RESOLVED, that creating and posting a Contract Safety and Facility Operations Manager position is approved. (Job description to be made a part of these minutes as Attachment #13)

The next item was to discuss adopting Resolution 2022-09 proclaiming November 7th-13th, 2021, Veteran's Appreciation Week. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that Resolution 2022-09 proclaiming November 7th-13th, 2021, Veteran's Appreciation Week is approved. (Resolution to be made a part of these minutes as Attachment #14)

The next item was to discuss approval to renew the amended Revenue Professional Services contract with GovEase for custom software for the online auction portal. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that renewing the amended Revenue Professional Services contract with GovEase for custom software for the online auction portal is approved. (Contract to be made a part of these minutes as Attachment #15)

The next item was to discuss approval of the Termite Bond contract with Alabama Pest Control, Inc. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the Termite Bond contract with Alabama Pest Control, Inc. is approved. (Contract to be made a part of these minutes as Attachment #16)

The next item was to discuss approval of a yearly maintenance agreement with ABS for the Savin copier at the Ashville Jail. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that a yearly maintenance agreement with ABS for the Savin copier at the Ashville Jail is approved. (Agreement to be made a part of these minutes as Attachment #17)

The next item was to discuss the Windstream contract for IT building for the server, pending County Attorney's review. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the Windstream contract for IT building for the server, pending County Attorney's review is approved. (Contract to be made a part of these minutes as Attachment #18)

The next item was to discuss approval to renew the yearly Adobe licenses in the amount of \$949.70. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that renewing the yearly Adobe licenses in the amount of \$949.70 is approved. (Document to be made a part of these minutes as Attachment #19)

The next item was to discuss approval request from Patrice Kurzejeski, EMA Director, to renew two Badge Pass, Inc., agreements in the amounts of \$200.00 & \$575.00. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that request from Patrice Kurzejeski, EMA Director, to renew two Badge Pass, Inc., agreements in the amounts of \$200.00 & \$575.00 are approved. (Agreement to be made a part of these minutes as Attachment #20)

BOARD APPOINTMENTS

None

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:48 a.m. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner