

ST. CLAIR COUNTY COMMISSION MEETING SEPTEMBER 14, 2021

The St. Clair County Commission met in regular session on September 14, 2021 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Bob Mize, Commissioner District Four

Members Absent:

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
Dan Dahlke, Engineer
James E. Hill, III, County Attorney
Gary Hanner, Business License
Janice Simmons, Payroll Clerk
Don Smith, Economic Development Council
Josie Howell, St. Clair Times
Jason Goodgame, Construction Manager

CALL TO ORDER of Regular Meeting

Chairman Manning declared a quorum present at 9:05 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Agenda be approved.

APPROVAL OF MINUTES

On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on August 19, 2021 be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss the recommendation of County Engineer, Dan Dahlke, for the bid results for the Bridge Replacement Project on Washington Valley Road -RABRZ-5818(252). Mr. Dahlke said the low bid was from Bridge Builders of Alabama, LLC., and requested approval for a letter of concurrence to ALDOT (Alabama Department of Transportation) to award the bid to Bridge Builders of Alabama, LLC. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

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RESOLVED, that the recommendation of County Engineer, Dan Dahlke for approval of the letter of concurrence to ALDOT in awarding the lowest responsible bidder on the Bridge Replacement Project on Washington Valley Road-RABRZ-5818(252) to Bridge Builders of Alabama, LLC., be approved. (Letter of concurrence to be made a part of these minutes as Attachment #1)

The next item was to discuss approval of the recommendation of Dan Dahlke, Engineer, for Jason Williams to fill the vacant Road Worker I position. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the recommendation of Dan Dahlke, Engineer, for Jason Williams to fill the vacant Road Worker I position is approved. (Letter to be made a part of these minutes as Attachment #2)

The next item was to discuss approval of the recommendation of Dan Dahlke, Engineer, for Glenn Blodgett & Lavouris Howard to fill the vacant Seasonal Road Worker positions. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the recommendation of Dan Dahlke, Engineer, for Glenn Blodgett & Lavouris Howard to fill the vacant Seasonal Road Worker positions is approved. (Letter to be made a part of these minutes as Attachment #3)

The next item was to discuss approval to renew an agreement with Bentley for the CADD Software in the amount of \$1,208.00. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that renewing an agreement with Bentley for the CADD Software in the amount of \$1,208.00 is approved. (Contract to be made a part of these minutes as Attachment #4)

The next item was to discuss approval to renew a service agreement with Diversified Computer Systems. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that renewing a service agreement with Diversified Computer Systems is approved. (Agreement to be made a part of these minutes as Attachment #5)

The next item was to discuss approval to renew the following three eligible bids: Bid #2020-02-Liquid Asphalt to Ergon; #2020-11-Uniforms to Unifirst; #2020-21-Rubber Tire Loader Rental to Cowin Equipment. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that renewing the following three eligible bids: Bid #2020-02-Liquid Asphalt to Ergon; #2020-11-Uniforms to Unifirst; #2020-21-Rubber Tire Loader Rental to Cowin Equipment are approved. (Documents to be made a part of these minutes as Attachment #6)

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The next item was to discuss approval of an agreement with JLL, Inc., for a sign relocation. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that an agreement with JLL., Inc. for a sign relocation is approved. (Agreement to be made a part of these minutes as Attachment #7)

The next item was to discuss approval of the request from the City of Odenville for help on an ATRIP II Project (411 Widening Project) for additional funding in the amount of \$26,389.71. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request from the City of Odenville for help on an ATRIP II Project (411 Widening Project) for additional funding in the \$26,389.71 is approved. (Response Letter to be made a part of these minutes as Attachment #8)

ADMINISTRATOR'S REPORT

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #9)

The next item was to discuss the recommendation of Administrator, Tina Morgan, for approval to hire Miranda Cater into the vacant advanced clerk/payroll assistant contract employment position, retroactive to September 5, 2021. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the recommendation of Administrator, Tina Morgan, to hire Miranda Cater into the vacant advanced clerk/payroll assistant contract employment position, retroactive to September 5, 2021, is approved. (Contract to be made a part of these minutes as Attachment #10)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss approval of an appropriation to the City of Moody for the Oktoberfest seasonal event. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that an appropriation to the City of Moody for the Oktoberfest seasonal event is approved.

Informational item to be recorded in the minutes: County Attorney, James Hill made a comment about the agenda for today's meeting and the significant amount of considerations related to the construction of the new jail. This is nothing new & we have talked about it many times over the past year. I would like to mention it one more time today because it bears mentioning. As part of constructing a jail, borrowing money is going to be involved. St. Clair County & the St. Clair County Commission, the staff of the St. Clair County's Commission office has for the past two decades have

provided leadership & guidance that is, this is an objective opinion from the credit agencies, the leadership & the conservative guidance that has been provided in this County is second to none. We enjoy a AA rating from S&P. That AA rating is unique to St. Clair County and we are one of the two counties in the state that have that rating. The rating provides a direct benefit to the citizens of the County as it relates to how cheaply we can borrow money. This Commission asked the Legislature in Alabama to broaden a court cost bill so as to not have to raise any taxes to fund the new jail. When St. Clair County goes out and has to do a tremendous project because of the years of dedicated service & commitment is ready for those projects and will be able to pay for the project, provide it as we have to under the statute and for the benefit for our citizens at a cost that is not going to create any additional tax burden & is going to be a product that will be the best jail, state of the art, safe, and an asset to this County. This just doesn't happen overnight & by accident, had these issues not been prepared for years in advance, the County would be in a problem right now, but as it is the County will be able to take this on without much if any additional financial challenges. This is something that this Commission should be commended for, the staff, and I think it bears mentioning again.

OLD BUSINESS

The first item of Old business was to discuss the request of Trade Name: Dollar General Store #224411 for approval of 050-Retail Beer (off premises only) and 070-Retail Table Wine (off premises only) for applicant Dolgencorp LLC., located at 16935 Highway 174, Pell City, Al 35125 tabled from the August 19, 2021, meeting per policy. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Trade Name: Dollar General Store #224411 for approval of a 050-Retail Beer (off premises only) and 070-Retail Table Wine (off premises only) for applicant Dolgencorp LLC., located at 16935 Highway 174, Pell City, Al 35125 tabled from the August 19, 2021, meeting per policy is approved.

The next item was to discuss the request of Trade Name: The Dam Store for approval of 050-Retail Beer (off premises only) and 070-Retail Table Wine (off premises only) for applicant BJ Oil, LLC., located at 71 Margaretts Circle, Cropwell, Al, 35054 tabled from August 19, 2021, meeting per policy. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Trade Name: The Dam Store for approval of a 050-Retail Beer (off premises only) and 070-Retail Table Wine (off premises only) for applicant BJ Oil, LLC., located at 71 Margaretts Circle, Cropwell, Al, 35054 tabled from August 19, 2021, meeting per policy is approved.

NEW BUSINESS

The first item of New Business was to discuss the approval of the recommendation of Construction Manager, Jason Goodgame, for a quote from Switzer cabinets for the EMA/E-911 project to in the amount of \$6,873.00. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

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RESOLVED, that the request of the recommendation of Construction Manager, Jason Goodgame, for a quote from Switzer cabinets for the EMA/E-911 project to in the amount of \$6,873.00 be approved. (Quote to be made a part of these minutes as Attachment #11)

The next item was to discuss the approval of the recommendation of Construction Manager, Jason Goodgame for Jared Building Corporation's change order for the renovations of the St. Clair County EMA/E-911 building project in the amount of \$20,385.00. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of the recommendation of Construction Manager, Jason Goodgame for Jared Building Corporation's change order for the renovations of the St. Clair County EMA/E-911 building project in the amount of \$20,385.00 is approved. (Change order to be made a part of these minutes as Attachment #12)

The next item was to discuss approval of the recommendations of Construction Manager, Jason Goodgame, & Billy Morace, CMH Architects, to award the lowest qualified bidders the following bids for the new St. Clair County Jail:

BP-04-General Building Package to Clements Dean Building Company, LLC. -Total Base Bid \$15,484,000.00
BP-05-Plumbing Package to P&M Mechanical, Inc. -Total Base Bid \$2,770,000.00
BP-06-Mechanical Package to P&M Mechanical, Inc. -Total Base Bid \$3,215,000.00
BP-07-Electrical Package to Acker Electric Company, Inc. -Total Base Bid \$2,981,870.00
BP-08-Electronic Security Package to Montgomery Technology Systems, Inc. -Total Base Bid \$898,000.00. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the recommendations of Construction Manager, Jason Goodgame, & Billy Morace, CMH Architects, to award the lowest qualified bidders the following bids for the new St. Clair County Jail:
BP-04-General Building Package to Clements Dean Building Company, LLC. -Total Base Bid \$15,484,000.00
BP-05-Plumbing Package to P&M Mechanical, Inc. -Total Base Bid \$2,770,000.00
BP-06-Mechanical Package to P&M Mechanical, Inc. -Total Base Bid \$3,215,000.00
BP-07-Electrical Package to Acker Electric Company, Inc. -Total Base Bid \$2,981,870.00
BP-08-Electronic Security Package to Montgomery Technology Systems, Inc. -Total Base Bid \$898,000.00 are approved. (Recommendation letters to be made a part of these minutes as Attachment #13)

The next item was to discuss approval of the recommendation of Construction Manager, Jason Goodgame, to pay an invoice to CenturyLink to relocate their utilities to allow for the new St. Clair County Jail in the amount of \$25,137.35. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

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RESOLVED, that the recommendation of Construction Manager, Jason Goodgame, to pay an invoice to CenturyLink to relocate their utilities to allow for the new St. Clair County Jail in the amount of \$25,137.35 is approved. (Invoice to be made a part of these minutes as Attachment #14)

The next item was to discuss approval of the request of Tyler Givens & Scott Sweatt, Alabama Forestry Commission, to pay an invoice without a purchase order from Allen Services in the amount of \$495.00 for an emergency repair to their A/C system. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of Tyler Givens & Scott Sweatt, Alabama Forestry Commission, to pay an invoice without a purchase order from Allen Services in the amount of \$495.00 for an emergency repair to their A/C system is approved.

The next item was to discuss approval of the request of Maintenance Supervisor, Lynn Crow, to pay an invoice without a purchase order from Safety Environmental Laboratories & Consulting, Inc. in the amount of \$1,500.00. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Maintenance Supervisor, Lynn Crow, to pay an invoice without a purchase order from Safety Environmental Laboratories & Consulting, Inc. in the amount of \$1,500.00 is approved.

The next item was to discuss approval of the request of Lynn Crow, Maintenance Supervisor, to change maintenance employee, Jeremy Griffin's, employment status from contact employee to a regular full-time employee. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of Lynn Crow, Maintenance Supervisor, to change maintenance employee, Jeremy Griffin's, employment status from contact employee to a regular full-time employee is approved.

The next item was to discuss approval of the request of Leann Ford, Eden Career Technical Center, for an appropriation in the amount of \$2,500.00 for Careers on Wheels. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Leann Ford, Eden Career Technical Center, for an appropriation in the amount of \$2,500.00 for Careers on Wheels is approved. (Letter to be made a part of these minutes as Attachment #15)

The next item was to discuss approval of the recommendation of Susie Washburn, Deputy Administrator, to renew the following bids: Bid #12 Observer Office Supplies (Computer paper), Bid #13 Gall's Inc. (Law Enforcement Uniforms), Bid #14 Budget Janitorial (Janitorial Supplies), Bid #15 Observer Office Supplies (Office Supplies), Bid #16 Specialty Printing (Printing). On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the recommendation of Susie Washburn to renew the following bids: Bid #12 Observer Office Supplies (Computer paper), Bid #13 Gall's Inc. (Law Enforcement Uniforms), Bid #14 Budget Janitorial (Janitorial Supplies), Bid #15 Observer Office Supplies (Office Supplies), Bid #16 Specialty Printing (Printing) are approved. (Renewal Letter to be made a part of these minutes as Attachment #16)

The next item was to discuss adopting Resolution 2021-55 to enter third-party Public Transportation contracts with ARC and M4A for FY22. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that adopting Resolution 2021-55 to enter third-party Public Transportation contracts with ARC and M4A for FY22 is approved. (Resolution to be made a part of these minutes as Attachment #17)

The next item was to discuss approval to renew the MRM (Millennium Risk Managers) agreement for inmate hospital healthcare costs in the amount of \$25,000.00. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that renewing the MRM agreement for inmate hospital healthcare costs in the amount of \$25,000.00 is approved. (Agreement to be made a part of these minutes as Attachment #18)

The next item was to discuss approval to renew an annual agreement with Windstream in the amount of \$14,547.72. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that renewing an annual agreement with Windstream in the amount of \$14,547.72 is approved. (Agreement to be made a part of these minutes as Attachment #19)

The next item was to discuss approval to renew the FY2022 annual contract with Jefferson-Blount-St. Clair Mental Health for case management services in the amount of \$15,000.00, to be paid from Juvenile Court Service Fund. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that renewing the FY2022 annual contract with Jefferson-Blount-St. Clair Mental Health for case management services in the amount of \$15,000.00, to be paid from Juvenile Court Service Fund is approved. (Contract to be made a part of these minutes as Attachment #20)

The next item was to discuss approval of a Broadband proposal from Sain & Associates in the amount of \$75,000.00. American Rescue (COVID) Funds will be used to fund. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a Broadband proposal from Sain & Associates in the amount of \$75,000.00, using American Rescue (COVID) Funds is approved. (C to be made a part of these minutes as Attachment #21)

The next item was to discuss approval and acceptance of the FY2022 grant agreement with the Alabama Department of Youth Services in the amount of \$317,992.00 for the Day Program. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the FY2022 grant agreement with the Alabama Department of Youth Services in the amount of \$317,992.00 for the Day Program is approved. (Agreement to be made a part of these minutes as Attachment #22)

The next item was to discuss approval of the FY2022 Alabama Department of Youth Services Long Term Detention Subsidy Contract. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the FY2022 Alabama Department of Youth Services Long Term Detention Subsidy Contract is approved. (Contract to be made a part of these minutes as Attachment #23)

The next item was to discuss approval to renew an annual EMA agreement with All COMM Wireless Division of Mobile Communications America in the amount of \$1,560.00. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that renewing an annual EMA agreement with All COMM Wireless Division of Mobile Communications America in the amount of \$1,560.00 is approved. (Agreement to be made a part of these minutes as Attachment #24)

The next item was to discuss approval to renew the following annual Probate office agreements: ES&S Election System & Software in the amount of \$112,315.00 for voting equipment, Thomas Voting machine, and Diversified Companies, Inc. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that renewing the following annual Probate office agreements: ES&S Election System & Software in the amount of \$112,315.00 for voting equipment, Thomas Voting machine, and Diversified Companies, Inc., is approved. (Agreements to be made a part of these minutes as Attachment #25)

The next item was to discuss approval to renew the Probate office agreement with Ingenuity for three years. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that renewing the Probate office agreement with Ingenuity for three years is approved. (Agreement to be made a part of these minutes as Attachment #26)

The next item was to discuss approval to renew an agreement with Ingenuity for support & Business License Citation Module in the amount of \$450.00/per month for two years. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that renewing an agreement with Ingenuity for support & Business License Citation Module in the amount of \$450.00/per month for two years is approved. (Agreement to be made a part of these minutes as Attachment #27)

BOARD APPOINTMENTS

The next item was to discuss was board appointments. Commissioner Parker made a motion to reappoint Commissioner Tommy Bowers to the East Central Alabama Industrial Development Authority with his term expiring September 14, 2027. Motion was seconded by Commissioner Brown, with all voting aye except Commissioner Bowers, who abstained, it was

RESOLVED, that the request to reappoint Commissioner Tommy Bowers to the East Central Alabama Industrial Development Authority with his term expiring September 14, 2027, be approved.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

Informational item to be recorded in the minutes: Janet Smith, Public Trans., has hired four part-time drivers (budgeted). Terry Isbell, David Rowe, Robert “Wade” Brasher & Debbie Stanzione

Informational item to be recorded in the minutes: Commissioner Bob Mize received his certificate for completing the Commissioner Education Program, Level 1.

Informational item to be recorded in the minutes: Janice Simmons was recognized at the AAPPA Conference in July & received her certificate for completing the Alabama Certified Risk Management Specialist program.

There being no further business, the meeting adjourned, subject to call, at approximately 9:52 a.m. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye.

{ SIGNATURE PAGE TO FOLLOW }

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner