

ST. CLAIR COUNTY COMMISSION MEETING JULY 12, 2022

The St. Clair County Commission met in regular session on July 12, 2022, in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman  
Jeff Brown, Commissioner District One  
Ricky Parker, Commissioner District Two  
Tommy Bowers, Commissioner District Three  
Bob Mize, Commissioner District Four

Members Absent: None

Others Present: Corey Phillips, Assistant Deputy Administrator  
Dan Dahlke, Engineer  
James E. Hill, III, County Attorney  
Clay Phillips, Assistant Engineer  
Stan Batemon, Visitor  
Lyman Lovejoy, Visitor  
Elizabeth Mealer, Visitor

**CALL TO ORDER of Regular Meeting**

Chairman Manning declared a quorum present at 9:05 a.m. and called the meeting to order.

**APPROVAL OF AGENDA**

On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the agenda be approved as presented.

**APPROVAL OF MINUTES**

On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on June 28, 2022, be approved.

**ENGINEER'S REPORT**

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss approval of Utility agreements with the City of Pell City and Wattsville Water Authority on the Hazelwood Drive project. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the Utility agreements with the City of Pell City and Wattsville Water Authority on the Hazelwood Drive project are approved. (Agreements to be made a part of these minutes as Attachment #1)

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The next item was to discuss sending a letter of intent to the vendor to purchase a CAT paver in the FY23 budget. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of the Engineer to send a letter of intent to the vendor to purchase a CAT paver in the FY23 budget is approved. (Letter to be made a part of these minutes as Attachment #2)

The next item was tabled from the June 28, 2022, Commission meeting. Consider posting and hiring a Trainee Office Clerk for the Road Department to train with the current office clerk, and amending the request, pending the current employee turns in all required retirement paperwork into RSA. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of the Engineer to post and hire a Trainee Office Clerk for the Road Department to train with the current office clerk, and amend the request pending, the current employee turns in all required retirement paperwork into RSA is approved.

The next item was to discuss accepting a ROW deed on a section of Kelly Creek Road where the new industrial park in Moody is being developed. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a ROW deed on a section of Kelly Creek Road where the new industrial park in Moody is being developed is approved. (Deed to be made a part of these minutes as Attachment #3)

**ASSISTANT DEPUTY ADMINISTRATOR'S REPORT**

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Parker, seconded by Commissioner Bowers with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #4)

**COUNTY ATTORNEY'S REPORT**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

The first item of New Business was the request of Sheriff Murray to allow Ashley Hay, Asset Manager, to apply for a JAG (Justice Assistance Grant) Grant in the amount of \$16,000.00 to purchase presentation tools for education opportunities in the community or Protection Shields. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of Sheriff Murray to allow Ashley Hay, Asset Manager, to apply for a JAG Grant in the amount of \$16,000.00

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to purchase presentation tools for education opportunities or to purchase Protection Shields for the Sheriff's Dept. is approved.

The next item was to discuss authorizing County Administrator, Tina Morgan, to send letters and agreements to the Municipalities for their FY23 Municipality fees. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that County Administrator, Tina Morgan, is authorized to send letters and agreements to the Municipalities for their FY23 Municipality fees.

The next item was to discuss approval to renew the Johnson Controls annual maintenance agreements for fire protection at the Annex, Ashville & Pell City courthouses in the amount of \$636.00 yearly for each. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that renewing the Johnson Controls annual maintenance agreements for fire protection at the Annex, Ashville & Pell City courthouses in the amount of \$636.00 yearly for each are approved. (Contracts to be made a part of these minutes as Attachment #5)

The next item was to discuss approval to purchase various supplies with Home Depot Pro (Omnia Partners). Due to Budget Janitorial Services being unable to perform under its contract with the County for certain items, the County considers purchasing various supplies from Home Depot Pro (Omnia Partners). Omnia Partners is a Purchasing Co-op approved by the State Examiners and with whom the County is a member. The County's purchase of any item from Home Depot Pro through Omnia Partners contract shall not exceed the price for said applicable item as described on the State Bid List. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that purchasing various supplies with Home Depot Pro (Omnia Partners) that does not exceed the prices on the State bids list is approved.

The next item was to discuss rescinding the Hargray agreement that was approved during the June 28, 2022, meeting. It is a three-year agreement; it does not need to be renewed until June 2024. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that rescinding the Hargray agreement that was approved during the June 28, 2022, meeting is approved.

The next item was to discuss approval for payment to Hewitt Concrete for a Public Works Project for the reconstruction of the block wall behind the Veterans Monument at the Pell City Courthouse in the estimated amount of \$16,050.00. After discussion, Commissioner Mize made a motion to approve the payment to Hewitt Concrete and to add an estimated amount of \$2,000.00 to the project for landscaping purposes for a total Public Works Project cost of \$18,050.00; Commissioner Brown seconded the motion.

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RESOLVED, that payment to Hewitt Concrete for a Public Works Project for the reconstruction of the block wall behind the Veterans Monument at the Pell City Courthouse in the estimated amount of \$16,050.00 be amended to add an additional estimated amount of \$2,000.00 for landscaping purposes for a total cost of PWP to \$18,050.00 be approved.

The next item was to discuss payment to Shoal Creek Communications for a PWP for security cameras at the Ashville jail in the estimated amount of \$24,000.00. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that payment to Shoal Creek Communications for a PWP for security cameras at the Ashville jail in the estimated amount of \$24,000.00 is approved.

The next item was to discuss adopting Resolution 2022-62 to pay invoices with the ARPA (American Rescue Plan Act) Funds responsible to pandemic funds for Architect and Engineering fees to Goodgame Construction and Williams Blackstock Architects for the Pandemic Center. On a motion by Commissioner Parker, seconded by Commissioner Bowers with all voting aye, it was

RESOLVED, that Resolution 2022-62 to pay invoices with the ARPA (American Rescue Plan Act) Funds responsible to pandemic funds for Architect and Engineering fees to Goodgame Construction and Williams Blackstock Architects for the Pandemic Center is approved. (Resolution to be made a part of these minutes as Attachment #6)

The next item was to discuss amending the IT Budget (general fund) in the amount of \$64,087.00 to purchase technology supplies for the new Pell City Jail. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the IT Budget (general fund) be amended in the amount of \$64,087.00 to purchase technology supplies for the new Pell City Jail.

The next item was to discuss approval to reschedule the August 23, 2022, Commission meeting to Thursday, August 18th following the Work session at 9am in Pell City due to the ACCA Annual Convention August 23-25, 2022. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that rescheduling the August 23, 2022, Commission meeting to Thursday, August 18<sup>th</sup> following the Work session at 9am in Pell City due to the ACCA Annual Convention August 23-25, 2022, is approved.

Informational item to be recorded in the minutes: Effective immediately Kathryn Burke, Circuit Clerk, will resume the duties as Absentee Election Manager for St. Clair County. Revenue Commissioner, Ken Crowe is currently the Absentee Election Manager.

Informational item to be recorded as part of the minutes: Angela Banks, David Meacham, and Johnny Thompson have been hired as part-time drivers for the

Public Transportation Department as of July 1, 2022.

**BOARD APPOINTMENTS**

None

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:26 a.m. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

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Paul Manning, Chairman

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Jeff Brown, Commissioner

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Ricky Parker, Commissioner

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Tommy Bowers, Commissioner

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Bob Mize, Commissioner