

ST. CLAIR COUNTY COMMISSION MEETING JUNE 14, 2022

The St. Clair County Commission met in regular session on June 14, 2022, in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman  
Jeff Brown, Commissioner District One  
Ricky Parker, Commissioner District Two  
Tommy Bowers, Commissioner District Three  
Bob Mize, Commissioner District Four

Members Absent:

Others Present: Tina Morgan, Administrator  
Corey Phillips, Assistant Deputy Administrator  
Dan Dahlke, Engineer  
James E. Hill, III, County Attorney  
Gary Hanner, License Inspector  
Jimmy Holladay, Visitor  
Larry McCullough, Visitor  
Danny Putnum, Visitor  
Stan Batemon, Visitor  
Elizabeth Mealer, Visitor  
Don Smith, EDC, Visitor  
Breanna Manley, St. Clair Times  
Lyman Lovejoy, Lovejoy Reality

**CALL TO ORDER of Regular Meeting**

Chairman Manning declared a quorum present at 9:12 a.m. and called the meeting to order.

**APPROVAL OF AGENDA**

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the agenda be approved as presented.

**APPROVAL OF MINUTES**

On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on May 24, 2022, be approved.

**ENGINEER'S REPORT**

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss approval of a Service agreement with Thompson Tractor for a 308 Excavator in the estimated amount of \$500.00. On a motion by

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Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that a Service agreement with Thompson Tractor for a 308 Excavator in the estimated amount of \$500.00 is approved. (Agreement to be made a part of these minutes as Attachment #1)

The next item was to discuss approval of the recommendation of Dan Dahlke, Engineer, to pay an invoice without a purchase order to Vulcan Materials in the estimated amount of \$3,163.86. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the recommendation of Dan Dahlke, Engineer, to pay an invoice without a purchase order to Vulcan Materials in the estimated amount of \$3,163.86 is approved.

**ADMINISTRATOR'S REPORT**

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #2)

The next item of the administrator's report was to discuss revising the Payroll Clerk position and title and promoting Jennifer Forman into the same. On a motion by Commissioner Mize seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that revising the Payroll Clerk position and title and promoting Jennifer Forman into the same is approved. (Job description to be made a part of these minutes as Attachment #3)

**COUNTY ATTORNEY'S REPORT**

The first item of the County Attorney's report was to discuss approval of a settlement agreement in the Prescott v. Poe Case No. 59-CV-2021-9000021.00 in the amount of \$15,000.00. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a settlement agreement in the Prescott v. Poe Case No. 59-CV-2021-9000021.00 in the amount of \$15,000.00 is approved.

**OLD BUSINESS**

None

**NEW BUSINESS**

The first item of New Business was to discuss approval of the request of Ashley Hay, Asset Manager, to pay an invoice without a purchase order to Donnie's Septic Tank & Grease Trap Service in the amount of \$1,200.00 for pumping the septic tanks at the Arena. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

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RESOLVED, that the request of Ashley Hay, Asset Manager, to pay an invoice without a purchase order to Donnie's Septic Tank & Grease Trap Service in the amount of \$1,200.00 is approved.

The next item was to discuss approval of the request of Ashely Hay, Asset Manager, to pay an invoice without a purchase order to Hiller Fire Protection in the amount of \$343.48 for fire inspection at the Arena. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Ashely Hay, Asset Manager, to pay an invoice without a purchase order to Hiller Fire Protection in the amount of \$343.48 is approved.

The next item was to discuss approval of a contract with Motorola, Solutions, Inc., for Bid #2022-27 for the Radio System. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a contract with Motorola, Solutions, Inc., for Bid #2022-27 for the Radio System is approved. (Contract to be made a part of these minutes as Attachment #4)

The next item was to discuss approval to renew annual agreements with Southern Software, RMS (Records Management System), Quartermaster, JMS (Jail Management System), (DCN) Detention Center Network), and Biometric Scanning, for the Sheriff's department. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that renewing annual agreements with Southern Software for the Sheriff's department are approved. (Agreements to be made a part of these minutes as Attachment #5)

The next item was to discuss adopting Resolution 2022-57 for provisions of Act 2022-229 to grant a one-time lump sum payment to retired members & beneficiaries of deceased retirees who retired prior to March 1, 2022 & are entitled to receive a monthly retirement benefit from the Employees' Retirement System (ERS) on September 30, 2022. On a motion by Commissioner Parker, seconded by Commissioner Mize, Commissioner with all voting aye, except Commissioner Brown who abstained, it was it was

RESOLVED, that Resolution 2022-57 for provisions of Act 2022-229 to grant a one-time lump sum payment to retired members & beneficiaries of deceased retirees who retired prior to March 1, 2022 & are entitled to receive a monthly retirement benefit from the Employees' Retirement System (ERS) on September 30, 2022, is approved. (Resolution to be made a part of these minutes as Attachment #6)

The next item was to discuss adopting a Resolution 2022-58 adopting a Meeting Policy for electronic participation in Commission meetings. Act 2022-421 authorizes the County to allow electronic participation in meetings under very specific circumstances. A policy must be adopted at least 45 days

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before the first meeting at which the electronic means of communication will be used. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2022-58 adopting a Meeting Policy for electronic participation in Commission meetings are approved. (Resolution & policy to be made a part of these minutes as Attachment #7)

The next item was to discuss adopting Resolution 2022-59 to use ARPA (American Rescue Plan Act) funds to purchase the Motorola radio system. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that Resolution 2022-59 to use ARPA funds to purchase the Motorola radio system is approved. (Resolution to be made a part of these minutes as Attachment #8)

The next item was to discuss adopting Resolution 2022-60 and to complete & submit an application to the ACCA for Tina Morgan to obtain her CCA (Certified County Administrator). On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Resolution 2022-60 and to complete & submit an application to the ACCA for Tina Morgan to obtain her CCA certification are approved. (Resolution to be made a part of these minutes as Attachment #9)

The next item was to discuss approval of the FY21 Insolvents, Errors, and Taxes in Litigation and uncollected insolvents and taxes in litigation for previous years and to provide the Judge of Probate the list per code of Alabama 40-5-24. On a motion by Commissioner Mize seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the FY21 Insolvents, Errors, and Taxes in Litigation and uncollected insolvents and taxes in litigation for previous years and to provide the Judge of Probate the list per code of Alabama 40-5-24 are approved. (List to be made a part of these minutes as Attachment #10)

The next item was to discuss acceptance of the State Inmate reimbursement funds in the amount of \$264,150.13. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that acceptance of the State Inmate reimbursement funds in the amount of \$264,150.13 is approved.

The next item was to discuss approval of the request of IT Manager, Glenn Morgan, to change their department's cellular phone service from Verizon to First net. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of IT Manager, Glenn Morgan, to change their departments cellular phone service from Verizon to First

net is approved. (Contract to be made a part of these minutes as Attachment #11)

The next item was to discuss approval of PWP (Public Works Project) with Ashville Electric, LLC., to install a generator at the IT Building in the amount of \$26,346.00. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that PWP with Ashville Electric, LLC., to install a generator at the IT Building in the amount of \$26,346.00 is approved. (Contract to be made a part of these minutes as Attachment #12)

The next item was to discuss payment to Daiken for a PWP (Public Works Project) to repair the OHP-2 (HVAC) system & replace the basement server indoor unit in the Ashville Courthouse basement in the estimated amount of \$20,360.25. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that payment to Daiken for a PWP (Public Works Project) to repair the OHP-2 (HVAC) system & replace the basement server indoor unit in the Ashville Courthouse basement in the estimated amount of \$20,360.25 is approved.

#### **BOARD APPOINTMENTS**

None

Informational item to be recorded in the minutes: St. Clair County Commission will observe the Juneteenth Holiday on Monday, June 20, 2022, pursuant to Resolution 2018-16.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:26 a.m. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

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Paul Manning, Chairman

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Jeff Brown, Commissioner

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Ricky Parker, Commissioner

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Tommy Bowers, Commissioner

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Bob Mize, Commissioner