

ST. CLAIR COUNTY COMMISSION MEETING MAY 5, 2022

The St. Clair County Commission met in regular session on May 5, 2022, in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Bob Mize, Commissioner District Four

Members Absent: Tommy Bowers, Commissioner District Three

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
Dan Dahlke, Engineer
James E. Hill, III, County Attorney
Aislinn Campbell, E-911 Director
Patrice Kurzejeski, EMA Director
Charity Mitcham, EMA
Janice Simmons, Payroll
Susie Washburn, Deputy Administrator
Jennifer Forman, HR
Miranda Cater, Payroll
Michelle Layfield, CFO
Michelle Williams, Accountant
Jennifer Scott, Accounts Payable
Brittney Broome, Accounts Payable
Nikki Major, Accounts Payable
John McWaters, Sheriff's Dept.
Sheriff Billy Murray
Gary Hanner, License Inspector
Jimmy Holladay
Larry McCullough
Stan Batemon

CALL TO ORDER of Regular Meeting

Chairman Manning declared a quorum present at 11:10 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on April 26, 2022, be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss approval of a ROW (Right-of-way) acquisition on Lakeview Canyon Road. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that a ROW acquisition on Lakeview Canyon Road is approved. (Document to be made a part of these minutes as Attachment #1)

The next item was to discuss approval to hire Seasonal Road Worker positions and follow-up at the next Commission meeting with the names of the new hires. Note: The request to post the Seasonal Road Worker positions was approved on the April 26, 2022, meeting. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that hiring Seasonal Road Worker positions and to follow-up at the next Commission meeting with the names of the new hires are approved. Note: The request to post the Seasonal Road Worker positions was approved at the April 26, 2022, meeting.

ADMINISTRATOR'S REPORT

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #2)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss adopting Resolution 2022-52 to amend the handbook to allow the use of accrued leave after six months of employment with the County. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2022-52 to amend the handbook to allow the use of accrued leave after six months of employment with the County is approved. (Resolution to be made a part of these minutes as Attachment #3)

The next item was to discuss authorization of the County Attorney to condemn certain real property on County Road 9 for the purpose of road expansion. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the County Attorney is authorized to commence condemnation proceeding on real property on County Road 9 for the purpose of road expansion.

OLD BUSINESS

None

NEW BUSINESS

The first item of New Business was to discuss approval to renew the Print to Mail service agreement for the check sealer in the Commission office. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that renewing the Print to Mail service agreement for the check sealer in the Commission office is approved. (Agreement to be made a part of these minutes as Attachment 4#)

The next item was to discuss adopting Resolution 2022-49 proclaiming the week of May 11-17, 2022, National Police Week. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2022-49 proclaiming the week of May 11-17, 2022, National Police Week is approved. (Resolution to be made a part of these minutes as Attachment #5)

The next item was to discuss adopting Resolution 2022-50 for Janice Simmons' retirement. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2022-50 for Janice Simmons' retirement is approved. (Resolution to be made a part of these minutes as Attachment #6)

The next item was to discuss adopting Resolution 2022-51 to amend hiring/compensation service credit practices of correctional officers pursuant to exigent circumstances. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that Resolution 2022-51 to amend hiring/compensation service credit practices of correctional officers pursuant to exigent circumstances is approved. (Resolution to be made a part of these minutes as Attachment #7)

The next item was to discuss approval to renew a three-year agreement with Cropwell Baptist Church for use of their facility for elections. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that renewing a three-year agreement with Cropwell Baptist Church for use of their facility for elections is approved. (Agreement to be made a part of these minutes as Attachment #8)

The next item was to discuss approval for payment to Ryan Smith for a Public Works Project for renovations to the Sheriff's Office restrooms in Pell City. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

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RESOLVED, that payment to Ryan Smith for a Public Works Project for renovations to the Sheriff's Office restrooms in Pell City is approved.

The next item was to discuss the request of Ashley Hay, Asset Manager, to apply for a COPS 75/25 Grant for the Sheriff's Department to hire 3 SRO'S (School Resource Officers). The county would pay the 25% for 3 years in the estimated amount of \$20,000.00 a year for each SRO. After 3 years the county will be required to keep the 3 employees on the county payroll for one year. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of Ashley Hay, Asset Manager, to apply for a COPS 75/25 Grant for the Sheriff's Department to hire 3 SRO'S (School Resource Officers) is approved. The county will pay 25% for 3 years in the estimated amount of \$20,000.00 a year for each SRO and after 3 years the county will be required to keep the 3 employees on the county payroll for one year.

The next item was to discuss approval to renew the Microsoft Enterprise Licensing agreement. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that renewing the Microsoft Enterprise Licensing agreement is approved. (Agreement to be made a part of these minutes as Attachment #9)Note: Rescinded contract on 5-24-2022 Meeting.

The next item was to discuss approval to renew the lawn care contract with Lasley's Lawn Care for one year. On a motion by Commissioner Parker seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that renewing the lawn care contract with Lasley's Lawn Care for one year is approved. (Contract to be made a part of these minutes as Attachment #10)

The next item was to discuss ratifying a proposal from Daiken for a PWP (Public Works Project) to repair the OHP-2 (HVAC) system & replace the basement server indoor unit in the Ashville Courthouse basement in the estimated amount of \$20,360.25. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that ratifying a proposal from Daiken for a PWP (Public Works Project) to repair the OHP-2 (HVAC) system & replace the basement server indoor unit in the Ashville Courthouse basement in the estimated amount of \$20,360.25 is approved. (Contract to be made a part of these minutes as Attachment #11)

The next item was to discuss approval of PWP with Shoal Creek Communications for security cameras for the Ashville jail in the estimated amount \$24,000.00. This project falls under AL. Code Section 41-16-51.15. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that PWP with Shoal Creek Communications for security cameras for the Ashville jail in the estimated amount

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\$24,000.00 is approved. (Contract to be made a part of these minutes as Attachment #12)

The next item was to discuss approval of the request of Probate office employee, Laquana Massey, for approval of Declaration of Emergency sick leave. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Probate office employee, Laquana Massey, for approval of Declaration of Emergency sick leave is approved.

BOARD APPOINTMENTS

None

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

Jimmy Holladay & Larry McCullough, citizens, had questions related to Baker Road in the Friendship community, elections & appointments related to the Elected Officials positions.

There being no further business, the meeting adjourned, subject to call, at approximately 11:36 a.m. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

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Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Absent

Tommy Bowers, Commissioner

Bob Mize, Commissioner