

ST. CLAIR COUNTY COMMISSION MEETING APRIL 26, 2022

The St. Clair County Commission met in regular session on April 26, 2022, in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Bob Mize, Commissioner District Four

Members Absent: Tommy Bowers, Commissioner District Three

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
Blake Phillips, Assistant Engineer
Blake Gallagher, Assistant Engineer
James Hill, County Attorney
Sheriff Billy Murray
Freddie Turrentine, Operations
Jason Goodgame, Construction Manager
Patrice Kurzejeski, EMA Director
Charity Mitcham, EMA
Glenn Morgan, IT
John Myers, IT
James McGowin, Deputy
Bryan Schaefers, EMA
Mike Bowling, Retired Probate Judge
Deb Watson, Elections
Paul Monk, Jail Administrator
Phillip Barnard, Assistant Jail Administrator
Tony Rich, Revenue
Kathy Burke, Circuit Clark
Lynn Crow, Maintenance
Becky Watson, Probate
Aislinn Campbell, E-911 Director
Gary Hanner, License Inspector
Sherry Meeks, Probate
Stan Bateman, Visitor
Amy Free, Probate
Mary Walker, Probate
Stephanie Lee, Probate
Judge Andrew Weathington

CALL TO ORDER of REGULAR MEETING

Chairman Manning declared a quorum present at 9:02 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on April 12, 2022, be approved.

ASSISTANT ENGINEER'S REPORT

The first item of the Engineer's report was to approve a Project Resolution 2022-46 for CMAQ-0025(559) Intersection Improvement Project on US 411 at Park Avenue with ALDOT (Alabama Department of Transportation). On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Project Resolution 2022-46 for CMAQ-0025(559) Intersection Improvement Project on US 411 at Park Avenue with ALDOT is approved. (Resolution to be made a part of these minutes as Attachment #1)

The next item was to discuss approval to begin advertisement for nine (9) Seasonal Road Worker positions at a pay grade of nine (9). On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request from County Engineer to advertise for nine (9) Seasonal Road Worker positions at a pay grade of nine (9) is approved.

The next item was to discuss the request to create, post & hire an Engineering Technician position for the Road department at a pay grade of twenty (20). On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request to create, post & hire an Engineering Technician position for the Road department at a pay grade of twenty (20) is approved. (Job description to be made a part of these minutes as Attachment #2)

The next item was to discuss paying an invoice without a purchase order to Norfolk Southern RR for engineering review work done at the Sweat Road RR crossing in the amount of \$7,483.06. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that paying an invoice without a purchase order to Norfolk Southern RR for engineering review work done at the Sweat Road RR crossing in the amount of \$7,483.06 is approved.

ADMINISTRATOR'S REPORT

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #3)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to approve the creation of a membership program for the Arena.

RESOLVED, that the creation of a membership program for the Arena is approved. (Document to be made a part of these minutes as Attachment #4)

OLD BUSINESS

The first item of the old business was to discuss the request of Rivers Edge Marina, Inc., for approval of a 020-Restaurant Retail Liquor for Rivers Edge Marina, Inc., located at 79 Rabbit Branch Circle Cropwell, AL 35054 tabled from the Commission meeting on April 12, 2022. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of Rivers Edge Marina, Inc., for a 020-Restaurant Retail Liquor for Rivers Edge Marina, Inc., located at 79 Rabbit Branch Circle Cropwell, AL 35054, tabled from the April 12, 2022, meeting be approved.

NEW BUSINESS

The first item of new business was to discuss amending the probationary period in handbook, extending it twelve (12) months. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that extending the probationary period in the handbook twelve (12) months be amended.

The next item was to discuss adopting Resolution 2022-42 for Probate Judge Mike Bowling's retirement. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-42 for Probate Judge Mike Bowling's retirement is approved. (Resolution to be made a part of these minutes as Attachment #5)

The next item was to discuss adopting Resolution 2022-43 on Bryan Schaefer's retirement. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-43 on Bryan Schaefer's retirement is approved. (Resolution to be made a part of these minutes as Attachment #6)

The next item was to discuss adopting Resolution 2022-44 proclaiming the week of May 1-7, 2022, National Correctional Officers Week. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-44 proclaiming the week of May 1-7, 2022, National Correctional Officers Week is approved. (Resolution to be made a part of these minutes as Attachment #7)

The next item was to discuss adopting Resolution 2022-45 to designate certain ARPA funds toward the construction of a jail. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

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RESOLVED, that adopting Resolution 2022-45 to designate certain ARPA funds toward the construction of a jail is approved. (Resolution to be made a part of these minutes as Attachment #8)

The next item was to discuss adopting Resolution 2022-47 to include the killing or serious injury of livestock as an offense applicable to section 3-6A-4, Code of Alabama. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-47 to include the killing or serious injury of livestock as an offense applicable to section 3-6A-4, Code of Alabama is approved. (Resolution to be made a part of these minutes as Attachment #9)

The next item was to discuss the Go-To-Meeting Contract renewal for three (3) licenses. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Go-To-Meeting Contract renewal for three (3) licenses is approved. (Contract to be made a part of these minutes as Attachment #10)

The next item was to discuss approval of the request of Ashley Hay, Asset Manager, to apply for a Wal-Mart grant for the Sheriff's department. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Ashley Hay, Asset Manager, to apply for a Wal-Mart grant for the Sheriff's department is approved.

The next item was to discuss approval of a Kyocera maintenance agreement for one year in the EMA office in the amount of \$304.00. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that a Kyocera maintenance agreement for one year in the EMA office in the amount of \$304.00 is approved. (Contract to be made a part of these minutes as Attachment #11)

The next item was to discuss approval of the request of Sheriff Murray to extend the temporary, full-time position (65-day duration). On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Sheriff Murray to extend the temporary, full-time position (65-day duration) is approved.

The next item was to discuss approval of the request of Sheriff Murray to hire a temporary, full-time deputy due to another employee (deputy) taking Military leave. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

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RESOLVED, that the request of Sheriff Murray to hire a temporary, full-time deputy due to another employee (deputy) taking Military leave is approved.

The next item was to discuss approval of the request of Ken Crowe, Revenue Commissioner, to create, post & hire three (3) Occasional Revenue employee positions. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Ken Crowe, Revenue Commissioner, to create, post & hire three (3) Occasional Revenue employee positions are approved. (Job description to be made a part of these minutes as Attachment #12) Note: Seasonal instead of Occasional employees.

The next item was to discuss approval of the request of Ken Crowe, Revenue Commissioner, to purchase two scanners in the amount of \$900.00 each. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of Ken Crowe, Revenue Commissioner, to purchase two scanners in the amount of \$900.00 each is approved.

The next item was to discuss approval of the request of Ken Crowe, Revenue Commissioner, to create, post & hire an Appraiser trainee (Real Property) position. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Ken Crowe, Revenue Commissioner, to create, post & hire an Appraiser trainee (Real Property) position is approved. (Job description to be made a part of these minutes as Attachment #13)

The next item was to discuss approval of the request of Mitzi Carden, Juvenile Court, to pay an invoice out of the Juvenile Court services fund without a purchase order to Ragland screen-printing in the amount of \$332.00. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Mitzi Carden, Juvenile Court, to pay an invoice out of the Juvenile Court services fund without a purchased order to Ragland screen-printing in the amount of \$332.00 is approved.

Informational item to be recorded in the minutes: Effective 4/18/22 Tracy Wolfe was promoted to the vacant Personal Property Appraiser II position.

Informational item to be recorded in the minutes: Promote Kelli Butts to the vacant Mapper II position, effective May 1, 2022.

Board Appointments

None

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The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:15 a.m. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

ST. CLAIR COUNTY COMMISSION MEETING APRIL 26, 2022

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Absent
Tommy Bowers, Commissioner

Bob Mize, Commissioner