

ST. CLAIR COUNTY COMMISSION MEETING SEPTEMBER 26, 2017

The St. Clair County Commission met in regular session on September 26, 2017 in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ken Crowe, Commissioner District Two
Tommy Bowers, Commissioner District Three
Jimmy Roberts, Commissioner District Four

Members Absent: None

Others Present: Laura Lawley, Administrator
Tina Morgan, Deputy Administrator
Donna Wood, CFO
Dan Dahlke, Engineer
Clay Phillips, Assistant Engineer
Gary Hanner, St. Clair Times
James E. Hill, III, County Attorney
Elizabeth Mealer, Revenue Commissioner

CALL TO ORDER

The Chairman declared a quorum present at 9:06 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Brown, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on September 12, 2017 be approved with the exception of those that are questioned by any Commissioner before the close of business today.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item. Hudson Construction that is doing the micro-surface work will begin work on the 13th of October. McCartney Construction will finish up on Center Star Road and Kelly Creek Road.

The next item was to discuss Bid #2 for Liquid Asphalt. The Engineer recommended the bid be awarded to Ergon Asphalt. On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the recommendation for Bid #2 for Liquid Asphalt to be awarded to Ergon Asphalt is approved. (Letter of Recommendation to be made a part of these minutes as Attachment #1)

The next item was to discuss two Agreements for temporary easements on Bellbrook Drive. These easements are for the benefit of the public. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the Agreements for temporary easements on Bellbrook Drive is approved. Note: These easements are for the benefit of the public. (Agreements to be made a part of these minutes as Attachment #2 and 2A)

The next item was to discuss hiring a grant writer to help with an application for a Tiger Grant. The Engineer recommended hiring Terry Acuff with Community Consultants. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Engineers recommendation of hiring Terry Acuff with Community Consultant to help with the Tiger Grant application is approved.

ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to discuss approval of invoice 1505 in the amount of \$450.00 and Invoice 1510 in the amount of \$1,866.73 from the Kelley Group on Canoe Creek Marina. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that Invoice 1505 in the amount of \$450.00 and Invoice 1510 in the amount of \$1,866.73 from the Kelley Group on Canoe Creek Marina is approved.

The next item was to discuss an MOU (Memorandum of Understanding) with the City of Ashville and the City of Springville for the use of St. Clair County County's (GIS) Geographic Information Systems and Services. On a motion by Commissioner Roberts, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the MOU (Memorandum of Understanding) with the City of Ashville and the City of Springville for the use of St. Clair County County's (GIS) Geographic Information Systems and Services is approved. (MOUs to be made a part of these minutes as Attachment #3 and 3A)

The next item was to discuss the request of Bill Richvalsky for approval to pay an invoice in the amount of \$547.08 from Allen Service Company for work on the cooling system at the Operations Center on Saturday, September 9, 2017 to keep servers, computers and equipment cool. This was in advance of Hurricane Irma when the office was closed on Monday and he failed to get a purchase order in a timely manner. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the invoice from Allen Service Company in the amount of \$547.08 is approved.

The next item to discuss was the travel requests. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the travel requests that were presented are approved. (List to be made a part of these minutes as Attachment #4)

COUNTY ATTORNEY'S REPORT

The next item was to discuss positions within our various elected departments, the procedure by which we fill positions is very important. If there is a vacancy in a department, the Elected Official and/or department head will come before the Commission and ask to fill that vacancy. The reason is because the Commission has created a budget based on projected revenues and they projected that the money will be there and we will be able to fill the positions. Mr. Hill stated the procedure is important. The Commission will not approve the individual that the department hires but will allocate the funds. The Commission budgeted those funds but to insure that those monies come in as they expect them to come in, the department heads will come to the Commission when it is time to fill a vacant position and ask to fill the vacant position.

Judge Bowling has a vacant Tag clerk position and has asked that the Commission approve for him to fill that vacant position. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the request of Judge Bowling to fill the vacant Tag clerk position is approved.

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

The first item of New Business was to discuss the approval of the Fiscal Year 2018 budget. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Fiscal Year 2018 budget is approved. (Budget Statement and Budgetary Condensed Revenues/ Expenditures Report to be made a part of these minutes as Attachment # 5.)

The next item was to discuss the approval of FY17 budget amendments. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the FY17 budget amendments are approved (Budget Amendments to be made a part of these minutes as Attachment #6)

The next item was to discuss the recommendation of Rena Brown that Bid #12 for Computer Paper be awarded to MDX Print Doctors; Bid #15 for Office Supplies be awarded to Observer Supply; Bid #16 for Printing be awarded to MDX Print Doctors and recommendation of Sheriff's Office that Bid #13 for Law Enforcement Uniforms be awarded to Gall's LLC. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the recommendation of Rena Brown that Bid #12 for Computer Paper be awarded to MDX Print Doctors; Bid #15 for Office Supplies be awarded to Observer Supply; Bid #16 for Printing be awarded to MDX Print Doctors and recommendation of Sheriff's Office that Bid #13 for Law Enforcement Uniforms be awarded to Gall's LLC is approved. (Letter of recommendation to be made a part of these minutes as Attachment #7)

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The next item was to discuss the annual contract with Jefferson-Blount-St. Clair Mental Health for case manager services in the amount of \$15,000.00 to be paid from Juvenile Court Service Fund. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye except Commissioner Roberts who abstained, it was

RESOLVED, that the annual contract with Jefferson-Blount-St. Clair Mental Health for case manager services in the amount of \$15,000.00 to be paid from Juvenile Court Service Fund is approved. (Contract to be made a part of these minutes as Attachment #8)

The next item was to discuss Resolution 2017-61 authorizing the Chairman to act on behalf of the Commission to close the courthouse in emergency situations i.e., when there is an emergency declaration by the Governor to close state offices. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Resolution 2017-61 authorizing the Chairman to act on behalf of the Commission to close the courthouse in emergency situations is approved. (Resolution to be made a part of these minutes as Attachment #9)

The next item was to discuss approval and acceptance of the grant agreement with the Alabama Department of Youth Services in the amount of \$294,000.00 for the Day Program. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the grant agreement with the Alabama Department of Youth Services in the amount of \$294,000.00 for the Day Program is approved. (Agreement to be made a part of these minutes as Attachment #10)

The next item was to discuss approval of an agreement with Unifirst for cleaning mats in the courthouses and uniforms for maintenance personnel. This is a periodic charge that will vary. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the Agreement with Unifirst for cleaning mats in the courthouses and uniforms for maintenance personnel is approved. (Agreement to be made a part of these minutes as Attachment #11)

There were no board appointments.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Roberts, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:29 a.m. on a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye.

Paul Manning, Chairman

Jeff Brown, Commissioner

Ken Crowe, Commissioner

Tommy Bowers, Commissioner

Jimmy Roberts, Commissioner