

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 25, 2020

The St. Clair County Commission met in regular session on August 25, 2020, in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Bob Mize, Commissioner District Four

Members Absent: None

Others Present: Tina Morgan, Administrator
Donna Wood, CFO
Dan Dahlke, Engineer
James Hill, County Attorney
Corey Phillips, Administrative Assistant
Gary Hanner, License Inspector
Josie Howell, St. Clair Times
Billy Murray, Sheriff
John Myers, IT
Patrice Kurzejeski, EMA Director
Wayne Johnson, Veterans Affairs
Jan Bailey, Grant Writer

CALL TO ORDER of PUBLIC HEARING

Chairman Manning opened the Public Hearing at 10:47a.m.

The purpose of today's Public Hearing is the ADA (Americans with Disabilities Act) Transition Plan. County Attorney, James Hill, stated that the ADA Transition Plan is required for Governmental entities to have in order to adhere to codes of Public Buildings. When the ADA came into being roughly thirty years ago there were certain public facilities that were not up to code and over a period of time we have brought those facilities up to code. This is a process that St. Clair County Commission has faithfully used to move forward and is a continuation of that Transition Plan that describes our facilities. A vast majority of the county's buildings' are now compliant and describes a plan of how the county will bring the rest of the buildings up to compliance to the extent that it is physically possible. Part of the plan requires that the county take comments and we have not received any. The county has scheduled a Public Hearing to the extent that if anyone wanted to come to the hearing in person to make any comments. Mr. Hill opened to public for comment and Mr. Hill stated that there were no comments and that reflects on the fact that the county's quality of work related to the past several years on this plan. No Public Comment noted. Chairman Manning closed the Public Hearing at 10:51a.m.

CALL TO ORDER of REGULAR MEETING

Chairman Manning declared a quorum present at 10:55am and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on August 11, 2020, be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss approval of Resolution 2020-45 for 2021 Rebuild Alabama Funds and the (CTP) County Transportation Plan. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Resolution 2020-45 for 2021 Rebuild Alabama Funds (CTP) and is approved. (Resolution & documents to be made a part of these minutes as Attachment #1 & 1A)

The next item was to discuss approval of sending a Letter of Concurrence to ALDOT (Alabama Department of Transportation) awarding the contract for Project RABR-5819(251) Hydro-blast and Deck Rehabilitation work on two (2) bridges to American Contracting & Services, Inc., Jefferson, Indiana. The total amount of this project is \$523,721.41 with eighty (80) percent Federal Funds and twenty (20) percent Federal Aid Exchange Funds, the county will not have to send ALDOT any monies for this project. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that sending a Letter of Concurrence to ALDOT awarding the contract for Project RABR-5819(251) Hydro-blast and Deck Rehab work on two bridges to American Contracting & Services, Inc., Jefferson, Indiana is approved. (Letter to be made a part of these minutes as Attachment #2)

The next item was to discuss approval of a supplement agreement for services with Terracon for extra core borings that ALDOT is requiring for a Bridge Replacement Project on Washington Valley Road with the total additional cost \$1,495.54. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a supplement agreement for services with Terracon for extra core borings that ALDOT is requiring for a Bridge Replacement Project on Washington Valley Road with the total additional cost \$1,495.54 is approved. (Agreement to be made a part of these minutes as Attachment #3)

The Engineer gave an update on Lakeview Canyon Rd. Closure.

The next item was to discuss renewing eligible Annual Bids: Bid #1 Aggregate to Blount Springs Materials, Bid #5 Metal Pipe to Wells Septic, Bid #6 Petroleum Products to McPherson Oil Products, Bid #7 High Density

Polyethylene Pipe to Wells Septic, Bid #9 Traffic Signs to Traffic Sign, Inc., Bid #18 Heavy Equipment Rental to Cowin Equipment Rental (Portion of Bid #18 with Warrior Equipment and Tractor and Equipment did not renew), Bid #21 Rubber Tire Loader Rental to Cowin Equipment. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that renewing the eligible Bids: Bid #1 Aggregate to Blount Springs Materials, Bid #5 Metal Pipe to Wells Septic, Bid #6 Petroleum Products to McPherson Oil Products, Bid #7 High Density Polyethylene Pipe, Bid #9 Traffic Signs to Traffic Sign, Inc., Bid #18 Heavy Equipment Rental to Cowin Equipment Rental (Portion of Bid #18 with Warrior Equipment and Tractor and Equipment did not renew), Bid #21 Rubber Tire Loader Rental to Cowin Equipment is approved. (List to be made a part of these minutes as Attachment #4)

The next item was to discuss approval of an agreement with Goodwyn, Mills & Cawood, Inc. to provide engineering services on the Trails End Project for the estimated amount of \$85,350.00. Pending County Attorney's review. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that an agreement with Goodwyn, Mills & Cawood, Inc. to provide engineering services on Trails End Project is approved. (Agreement to be made a part of these minutes as Attachment #5)

ADMINISTRATOR'S REPORT

The first item of the administrators report was to discuss approval of the travel requests as submitted in the Work Session. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the travel requests as submitted in the Work Session are approved. (List to be made a part of these minutes as Attachment #6)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss amending St. Clair County's current COVID-19 Protocol consistent with CDC (Center for Disease Control) Guidelines and to allow the COVID-19 Protocol to be amended as the CDC Guidelines change and also to authorize the EMA Director, Patrice Kurzejeski to amend the Protocol as needed to be consistent with the CDC Guidelines. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the amendment to St. Clair County's current COVID-19 Protocol consistent with CDC (Center for Disease Control) Guidelines, also to authorize the EMA Director, Patrice Kurzejeski to amend the Protocol as needed to be consistent with the CDC Guidelines is approved. (Protocol to be made a part of these minutes as Attachment #7)

The next item was to discuss approval to ratify let bids on Roof Project at the Ashville Jail. On a motion by Commissioner Mize, seconded by

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Commissioner Brown, with all voting aye, it was

RESOLVED, that ratifying to let bids on the Roof Project at the Ashville Jail is approved.

The next item was to ratify the letting of request of qualifications for an Architect for the potential new jail. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that ratifying the letting of request of qualifications for an Architect for the potential new jail is approved.

Informational item: Our health care contract for our health care providers which are the doctors and nurses that care for St. Clair County's Inmates have currently held the county's invoice for FY2020 Contract. The provider has held to review and does not anticipate the county paying the invoice until the provider can ensure that the county would owe the money because of the reduction in staff of the provider. Mr. Hill stated that basically that was a Staffing Contract, the county is paying for the staffing of health care providers. Mr. Hill stated that he has received a new quote for the FY2021 Contract with the regard of an anticipated number of 110-120 inmates in the Ashville Jail. The provider has recommended that the county scale down to a twelve (12) hour model with the reduced number of inmates. The county will see an amendment to the contract and it will result in a reduction of cost in the estimated amount of \$250,000.00. This item will be added to the agenda for approval when the new revised invoice is received.

OLD BUSINESS

The first item of Old Business was to consider the request of Trade Name: Even Odds Bar and Grill for approval of a 020 Restaurant Retail Liquor License for Applicant: HLLC located at 10191 US HWY 231 South, Cropwell, Al 35054 tabled from the last meeting. Since the August 11, 2020, Commission Meeting, a letter has been submitted to the Commission Office from the ABC (Alabama Beverage Control) Board. Administrator, Tina Morgan, turned the item over to County Attorney, James Hill, for a recommendation. Mr. Hill recommended to table for two addition weeks to have the opportunity to review any applicable documents to be able to make a recommendation to the commission. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Trade Name: Even Odds Bar and Grill for approval of a 020 Restaurant Retail Liquor License for Applicant: HLLC located at 10191 US HWY 231 South, Cropwell, Al 35054 tabled from the last meeting will be tabled for two addition weeks for County Attorney to review any applicable documents to be able to make a recommendation to the commission is approved.

NEW BUSINESS

The first item of New Business was to discuss the request from Absentee Election Manager, Ken Crowe, for two (2) additional staff members to help with Absentee Votes under the CARES Act. It allows them to be paid at \$75.00 per day for forty-six (46) days. Deadline to submit request to the State is 10-2-2020. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

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RESOLVED, that the request from Absentee Election Manager, Ken Crowe for two additional staff members to help with Absentee Votes under CARES Act. It allows them to be paid at \$75.00 per day for 46 days. We would like to request this for 46 days for 2 people. Deadline to submit request to the State is 10-2-2020 is approved.

The next item was to discuss approving an Employee Contract for Amanda Highfield for a Safety Personnel Position. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Employee Contract for Amanda Highfield for a Safety Personnel Position is approved. (Contract to be made a part of these minutes as Attachment #8)

The next item was to discuss approving an Employee Contract for Nicholas Lee for a Safety Personnel Position. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Employee Contract for Nicholas Lee for a Safety Personnel Position is approved. (Contract to be made a part of these minutes as Attachment #9)

The next item #4 is to be removed from the agenda and to be placed on the FY2021 Budget. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that item #4 be removed from the agenda and to be placed on the FY2021 Budget is approved.

The next item was to discuss approval of an agreement for Administrator Tina Morgan, to receive a scholarship from NACo (National Association for County Commissions) for online classes for the NACo Leadership Academies. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that an agreement for Administrator Tina Morgan to receive a scholarship from NACo for online classes for the NACo Leadership Academies is approved. (Agreement to be made a part of these minutes as Attachment #10)

The next item was to discuss approval of the personnel request of Sheriff Murray for a temporary, full-time tele-communicator position for the duration of Shannon Moreno's Military Leave starting September 18, 2020, for approximately nine months and pending the County Attorney's review of a Juvenile Detention employee to transition into the position if available. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the personnel request of Sheriff Murray for a temporary, full-time tele-communicator position for the duration of Shannon Moreno's Military Leave starting September 18, 2020, for approximately nine months and pending the county attorney review of a Juvenile Detention employee to transition into the position if available is approved.

The next item was to discuss the request of Sheriff Murray to pay an invoice without a purchase order in the amount of \$53.99 to Express Oil. On a motion by

Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that paying an invoice without purchase order in the amount of \$53.99 to Express Oil is approved.

The next item was to discuss adopting the ADA (Americans with Disabilities Act) Transition Plan. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the ADA Transition Plan is approved. (Documents to be made a part of these minutes as Attachment #11)

The next item was to discuss approval of a half page space for Veterans Salute in the October Issue of Discover Magazine. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that a half page space for Veterans Salute in the October Issue of Discover Magazine is approved.

Board Appointments

The next item for discussion was Board Appointments. Commissioner Brown made a motion to appoint Commissioner Bob Mize to the Community Action Agency of Northeast Alabama, Inc. to fill the seat of Commissioner Tommy Bowers left vacant after his resignation. His term will expire August 2024. Motion was seconded by Commissioner Parker, with all voting aye except Commissioner Mize, who abstained, it was

RESOLVED, that appointing Commissioner Bob Mize to the Community Action Agency of Northeast Alabama, Inc. to fill the seat of Commissioner Tommy Bowers left vacant after his resignation is approved.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 11:17a.m. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 25, 2020

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner

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