

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 8, 2017

The St. Clair County Commission met in regular session on August 8, 2017 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman  
Jeff Brown, Commissioner District One  
Ken Crowe, Commissioner District Two  
Tommy Bowers, Commissioner District Three  
Jimmy Roberts, Commissioner District Four

Members Absent: None

Others Present: Laura Lawley, Administrator  
Tina Morgan, Deputy Administrator  
Donna Wood, CFO  
Dan Dahlke, Engineer  
Gary Hanner, St. Clair Times  
Clay Phillips, Assistant Engineer  
James E. Hill, III, County Attorney  
Don Smith, EDC  
Bonnie Byers, Visitor  
Phyllis Byers, Visitor  
Carol Mitchell, Visitor  
Fannie Branklin, Visitor  
Kelsey Mitchell, Visitor  
Eric Green, Visitor  
Willie Ellis, Visitor  
Virginia Ellis, Visitor  
Caroline Gover, Visitor

**CALL TO ORDER E911 BOARD MEETING**

The Chairman declared a quorum present at 9:02 a.m. and called the meeting to order.

**APPROVAL OF AGENDA**

On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

**NEW BUSINESS**

The first item of New Business was to discuss the recommendation of the Ambulance Contract Oversight Group that the current ambulance contract be extended one (1) year, as is provided for in the contract awarded in August of 2017. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the recommendation of the Ambulance Contract Oversight Group that the current ambulance contract be extended one (1) year, as is provided for in the contract originally awarded in August 2017 is approved.

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 8, 2017

There being no further business, the E911 Board meeting adjourned, at approximately 9:04 a.m. on a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye.

**CALL TO ORDER REGULAR MEETING**

The Chairman declared a quorum present at 9:05 a.m. and called the meeting to order.

**APPROVAL OF AGENDA**

On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

**APPROVAL OF MINUTES**

On a motion by Commissioner Brown, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on July 25, 2017 and Special Called meeting of August 3, 2017 be approved.

**ENGINEER'S REPORT**

The first item on the Engineer's report was an informational item-update on paving projects. Hudson Construction has done Micro Surfacing on several roads but they still have Popes Chapel Road, County Road 22, and County Road 31 to complete. McCartney Construction has finished all of the leveling work that the County had contracted with them.

McCartney is coming back in September to put plant mix on Kelly Creek Road and Center Star Road.

The next item was to discuss the recommendation of the Engineer for Jason Woods to fill the vacant Sign Crew Assistant position effective this pay period. This position is vacant due to Tim Fayet retiring. Also, Dewayne Banks to fill the vacant Road Worker II position effective this pay period. This position is vacant due to Mike Wilson being promoted to Operation I. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, the recommendation of the Engineer for Jason Woods to fill the vacant Sign Crew Assistant position and Dewayne Banks to fill the vacant Road Worker II position effective this pay period is approved.

**ADMINISTRATOR'S REPORT**

The first item of the Administrator's report was to discuss the request of Maintenance employee Linda Culberson for approval of Declaration of Emergency Sick Leave. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of Maintenance employee Linda Culberson for approval of Declaration of Emergency Sick Leave is approved.

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 8, 2017

The next item was to discuss the request from St. Clair County Board of Education for \$1,000.00 appropriation for the 2017 Special Olympics event at Moody City Park on October 12, 2017. On a motion by Commissioner Crowe, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the request from St. Clair County Board of Education for \$1,000.00 appropriation for the 2017 Special Olympics event at Moody City Park on October 12, 2017 is approved.

The next item was to discuss the travel requests. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests are approved. (List to be made a part of these minutes as Attachment #1)

**COUNTY ATTORNEY'S REPORT**

The next item was to discuss a (MOU) Memorandum of Understanding with the Municipalities who would like to participate in the County's (GIS) Geographic Information System service. The County Attorney stated the County has a GIS System that is first class technology and the County maintains the GIS system. The GIS system has the capability of providing certain services to the Municipality's. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the (MOU) Memorandum of Understanding with the Municipalities who would like to participate in the County's (GIS) Geographic Information System service is approved. (MOU to be made a part of these minutes as Attachment #2)

The next item was to discuss a revision to the Subdivision Plat requirements for Plats in St. Clair County. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the revision to subdivision Plat requirements for plats in St. Clair County is approved. (List to be made a part of these minutes as Attachment #3)

**OLD BUSINESS**

There were no items of Old Business.

**NEW BUSINESS**

The first item of New Business was to discuss presenting a Remembrance Plaque and adoption of Resolution 2017-55 honoring Sedrick Byers. On a motion by Commissioner Brown, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the Remembrance Plaque and adoption of Resolution 2017-55 honoring Sedrick Byers is approved. (Resolution to be made a part of these minutes as Attachment #4)

The next item was to discuss the request of EMA Director Ellen Tanner for approval of Community Emergency Response Team (CERT) grant award for \$750.00 for CERT kits for the Springville/Argo CERT Team and approve EMA as (POC) Point of Contact and Administrator of the grant. On a motion by

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 8, 2017

Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of EMA Director Ellen Tanner for approval of Community Emergency Response Team (CERT) grant award for \$750.00 for CERT kits for the Springville/Argo CERT Team and approve EMA as POC Point of Contact and administrator of the grant is approved. (Grant to be made a part of these minutes as Attachment #5)

The next item was to discuss request of Bryan Price for approval of data sharing Agreement with the City of Trussville pending review by the County Attorney. Per Bryan Price, this is the standard document that when signed, gives St. Clair County the ability to share data with a municipality. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the request of Bryan Price for approval of data sharing agreement with the City of Trussville pending review by the County Attorney is approved. (Agreement to be made a part of these minutes as Attachment #6)

The next item was to discuss request of Sheriff Surlles for approval of Annual Support Agreements with Southern Software for Records Management (Police-Pak, Sheriff-Pak, & RMS) in the amount of \$7,979.00; Human Resource Management Software (HRMS) and QuarterMaster in the amount of \$960.00; Jail-Pak 24/7 Software Support Agreement in the amount of \$5,706.00; Detention Center Network (DCN) Support Agreement in the amount of \$858.00; and the Biometric Scanning Agreement in the amount of \$606.00. On a motion by Commissioner Roberts, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Annual Support Agreements with Southern Software for Records Management (Police-Pak, Sheriff-Pak, & RMS) in the amount of \$7,979.00; Human Resource Management Software (HRMS) and QuarterMaster in the amount of \$960.00; Jail-Pak 24/7 Software Support Agreement in the amount of \$5,706.00; Detention Center Network (DCN) Support Agreement in the amount of \$858.00; and the Biometric Scanning Agreement in the amount of \$606.00 is approved. (Agreements to be made a part of these minutes as Attachment #7, 7A, 7B, 7C, & 7D)

The next item was to discuss appointing Chairman Paul Manning to the ACCA (Association of County Commissions of Alabama) Legislative Committee. The ACCA has requested that each County Commission submit a name of the member of the Commission Board who will serve on the Committee for the coming year, and also reappointing Terry Templin to the Coosa Valley Resource Conservation and Development Council (RC&D) Board of Directors. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye

RESOLVED, that Chairman Paul Manning be appointed to ACCA Legislative Committee and Terry Templin be reappointed to the Coosa Valley (RC&D) Board of Directors. Paul Manning and Terry Templin's term is one year term.

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 8, 2017

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:47 a.m. On a motion by Commissioner Bowers, seconded by Commissioner Crowe, with all voting aye.

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Paul Manning, Chairman

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Jeff Brown, Commissioner

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Ken Crowe, Commissioner

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Tommy Bowers, Commissioner

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Jimmy Roberts, Commissioner