

ST. CLAIR COUNTY COMMISSION MEETING DECEMBER 13, 2016

The St. Clair County Commission met in regular session on December 13, 2016 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ken Crowe, Commissioner District Two
Tommy Bowers, Commissioner District Three
Jimmy Roberts, Commissioner District Four

Members Absent: None

Others Present: Laura Lawley, Administrator
Donna Wood, CFO
Dan Dahlke, Engineer
Gary Hanner, St. Clair Times
James E. Hill, III, County Attorney
Bill Richvalsky, 911 Administrator

CALL TO ORDER

The Chairman declared a quorum present at 9:45 a.m. and called the 911 Meeting to order.

The first item of the 911 meeting was to discuss the “Agreement and Assignment of Funds” necessary to continue to fund Alabama’s Next Generation Emergency Network (ANGEN) contract. The Annual Agreement allows Alabama 911 Board to keep excess cost recovery funds to put toward the statewide ANGEN (Alabama Next Generation Emergency Network) project. On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the “Agreement and Assignment of Funds” necessary to continue to fund Alabama’s Next Generation Emergency Network (ANGEN) contract is approved. (Agreement to be made a part of these minutes as Attachment #1)

There being no further business with the 911 Board, the meeting adjourned, subject to call at 9:46 a.m. on a motion made by Commissioner Roberts, seconded by Bowers, with all voting aye.

CALL TO ORDER

The Chairman called the regular meeting to order at 9:46 a.m.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on November 22, 2016 be approved with the exception of those that are questioned by any Commissioner before the close of business today.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item-updates on paving projects.

The next item was to discuss recommendations for the posted RWI (Road Worker I) positions. The Engineer recommended Reginald Dewayne Taylor and Jessie Wayne Boswell be hired into these two positions effective at the beginning of the next pay period. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the two vacant Road Worker I positions be filled by Reginald Dewayne Taylor and Jessie Wayne Boswell effective at the beginning of the next pay period.

The next item was to discuss the renewal of PWB (Public Works Bid) #26 Annual Paving with Bituminous Concrete Asphalt with McCartney Construction. This will be good from January 1, 2017 through December 31, 2017. On a motion by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that renewal of PWB (Public Works Bid) #26 Annual Paving with Bituminous Concrete Asphalt with McCartney Construction is approved. (Note: bid will be effective from January 1, 2017 through December 31, 2017.)

ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to discuss changing the observance of Jefferson Davis' Birthday holiday to the Friday prior to Easter known as Good Friday. This will be changing it from June 5th to April 14th. The Chairman stated this causes confusion because we are open when state offices are closed and this will cause less confusion to the public. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that changing the observance of Jefferson Davis' Birthday holiday to the Friday prior to Easter known as Good Friday is approved.

The next item was to discuss the request of Highway Department employee, Bryan Beard, for approval of Emergency Sick Leave retroactive to November 20, 2016. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Highway Department employee, Bryan Beard, for approval of Emergency Sick Leave retroactive to November 20, 2016 is approved.

The next item to discuss was the creation and advertisement of a full-time contract Advanced Clerk's position at Pay Grade 11 in Commission office. On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that creating and advertising of a full-time contract Advanced Clerk's position at Pay Grade 11 in the Commission office is approved. (Job Description to be made a part of these minutes as Attachment #2)

The next item was to discuss adding December 23, 2016 as an extra holiday for all full-time County employees. On a motion by Commissioner Roberts, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that adding December 23, 2016 as an extra holiday for all full-time County employees is approved.

The next item was to discuss the travel requests. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the travel requests are approved. (List to be made a part of these minutes as Attachment #3)

COUNTY ATTORNEY'S REPORT

The first item on the County Attorney's report was to discuss the County paying the premium for BlueCross BlueShield LTC and reimbursing employees their premium under the MedAmerica LTC policy for the month of January, 2017 only. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the County will pay the premium for BlueCross BlueShield LTC for January, 2017 and reimburse employees the premium to pay MedAmerica LTC for the month of January, 2017 only is approved.

The next item was to discuss the Agreement between the County and City of Ashville. The City of Ashville has been awarded a grant that will be used for reimbursing the County for paving Industrial Drive. The County will donate labor as an in-kind grant match and be reimbursed an amount (not to exceed) \$61,634.76 for materials and equipment related to this project. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Agreement between the County and City of Ashville wherein the County will donate labor as an in-kind grant match and be reimbursed an amount not to exceed \$61,634.76 for materials and equipment is approved. (Agreement to be made a part of these minutes as Attachment # 4)

The next item to discuss was the old hospital property that was purchased by the County along with the City of Pell City. The City of Pell City asked the County to consider paying for one-half of costs associated with certain preparatory actions necessary for the abatement and demolition of said property. Pell City believes there may be some grant funds available and have received a proposal from Amec Foster and Wheeler Environment & Infrastructure, Inc. to perform said preparatory actions. The part of the contract that they have asked the County to consider for this potential work is not greater than \$6,000.00. The County's portion will be no more than \$3,000.00. The City of Pell City will be the entity contracting with Amec Foster Group. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the Agreement with the City of Pell City for no greater than \$3,000.00 for costs associated with preliminary actions necessary to get the old hospital property ready to be abated and

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demolished is approved. (Agreement to be made a part of these minutes as Attachment #5)

OLD BUSINESS

There first item of Old Business was to discuss the request of Big Heads Bait Shop, LLC for approval of a 050 Retail Beer (Off Premises Only) and 070 Retail Table Wine (Off Premises Only) license for Big Heads Bait Shop located at 41128 US Hwy 411, Ashville AL 35953, tabled from last meeting. Commissioner Brown stated he has not received any negative calls on this. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the request of Big Heads Bait Shop, LLC for approval of a 050 Retail Beer (Off Premises Only) and 070 Retail Table Wine (Off Premises Only) license for Big Heads Bait Shop located at 41128 US Hwy 411, Ashville AL 35953 is approved.

NEW BUSINESS

The first item of New Business was to discuss the Administrator's position. Chairman Manning stated that Mrs. Lawley has been serving in that position since the position was vacated by the previous administrator. On a motion by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye except Commissioner Brown who voted nay, it was

RESOLVED, that Laura Lawley be promoted into the County Administrator's position (Section 115 (3b) of the County Handbook) effective at the beginning of the next pay period.

The next item was to discuss the Deputy Administrator's position. The Chairman and Mrs. Lawley stated the recommendation would be for Tina Morgan to serve in that position. On a motion by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye except Commissioner Brown who voted nay, it was

RESOLVED, that Tina Morgan be promoted into the Deputy Administrator's position (Section 115 (3b) of the County Handbook) effective at the beginning of the next pay period.

The next item was to discuss approval of an invoice in the amount of \$1,877.09 without a purchase order from USDA for Beaver control work. We had an agreement with USDA in 2014 for Beaver control and during an audit of their records, it was discovered that a purchase order was never assigned for the work and the invoice was never paid. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the approval of an invoice in the amount of \$1,877.09 without a purchase order from USDA for Beaver control work is approved.

BOARD APPOINTMENTS

The first item under Appointments was to discuss reappointing Charlie Browning to the St. Clair County Airport Authority; reappointing Drew Goolsby to the St. Clair County Economic Development Council; and reappointing Herschel Phillips to the Public Park and Recreation Board of St. Clair County. On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

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RESOLVED, that reappointing Charlie Browning to the St. Clair County Airport Authority (His term will expire January 10, 2023); reappointing Drew Goolsby to the St. Clair County Economic Development Council (His term will expire Feb. 2, 2020); and reappointing Herschel Phillips to the Public Park and Recreation Board of St. Clair County (His term will expire 2-22-23) is approved.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Roberts, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 10:00 a.m. on a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye.

Paul Manning, Chairman

Jeff Brown, Commissioner

Ken Crowe, Commissioner

Tommy Bowers, Commissioner

Jimmy Roberts, Commissioner