

ST. CLAIR COUNTY COMMISSION MEETING NOVEMBER 22, 2016

The St. Clair County Commission met in regular session on November 22, 2016 in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman  
Jeff Brown, Commissioner District One  
Ken Crowe, Commissioner District Two  
Tommy Bowers, Commissioner District Three  
Jimmy Roberts, Commissioner District Four

Members Absent: None

Others Present: Laura Lawley, Deputy Administrator  
Donna Wood, CFO  
Dan Dahlke, Engineer  
Gary Hanner, St. Clair Times  
Jeff Thompson, CEPA  
James E. Hill, III, County Attorney  
Lyman Lovejoy, Lovejoy Realty  
Judge Seay, Circuit Court  
Harold Hoyle, Property Manager

CALL TO ORDER

The Chairman declared a quorum present at 9:55 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on November 16, 2016 be approved with the exception of those that are questioned by any Commissioner before the close of business today.

ENGINEER'S REPORT

The first item of the Engineer's report was to discuss an Agreement with JM Wood Auction Company to handle equipment on rotation for this year. There are three Tri-axle trucks; Three Tandem trucks and two Back-hoes. They are guaranteeing us \$580,000.00 and their commission is 6-percent. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agreement with JM Wood Auction Company to handle equipment on rotation for this year with three Tri-axle trucks, three Tandem trucks and two Back-hoes with a guaranteed \$580,000.00 and their commission of 6-percent is approved. (Agreement to be made a part of these minutes as Attachment #1)

The next item was to discuss two vacant positions at the Road Department. The County Engineer stated that one employee retired, one resigned, and one is on sick

leave. He requested permission to go ahead and post the Road Worker I positions. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the request of the County Engineer to post two Road Worker I positions to be filled is approved.

#### ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to discuss the request of Harold Hoyle to pay invoices from Commercial Carpet Cleaners without a purchase order as follows: \$252.66 for Engineering; \$1,111.99 for Operations Center; \$69.30 for Sheriff's Office in Ashville; and \$4,201.89 for Pell City and Ashville Courthouses. On a motion by Commissioner Bowers, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the request of Harold Hoyle to pay invoices from Commercial Carpet Cleaners without a purchase order as follows: \$252.66 for Engineering; \$1,111.99 for Operations Center; \$69.30 for Sheriff's Office in Ashville; and \$4,201.89 for Pell City and Ashville Courthouses is approved.

The next item was to discuss the request of Harold Hoyle to amend the budget in the amount of \$6,852.00 for exhaust fans purchased for both jails from Southern Control Systems. This includes parts and labor. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Harold Hoyle to amend the budget in the amount of \$6,852.00 for exhaust fans purchased for both jails from Southern Control Systems is approved.

The next item was to discuss the request of Janet Smith to move one occasional driver, Haley Eason, to Part-Time status, effective one year from the date the new status is granted. October marked the one year anniversary with the County. This is a budgeted position. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the request of Janet Smith to move one occasional driver, Haley Eason, to Part-Time status, effective one year from the date the new status is granted is approved.

The next item was to discuss the budget amendment for the invoice from the Kelley Group for Canoe Creek Marina in the amount of \$3,856.06. The County Engineer stated he had a conference call on Friday and the piers had to be moved out slightly in the water due to elevation. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the budget amendment for the invoice from the Kelley Group for Canoe Creek Marina in the amount of \$3,856.06 is approved.

The next item was to discuss the request of Juvenile Detention employee Melinda Kay Anthony for approval of Emergency Sick Leave. On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

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RESOLVED, that the request of Juvenile Detention employee Melinda Kay Anthony for approval of Emergency Sick Leave is approved.

The next item was to discuss the request of Jail employee Joretha Mitchell for approval of Emergency Sick Leave. On a motion by Commissioner Roberts, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Jail employee Joretha Mitchell for approval of Emergency Sick Leave is approved.

The next item was to discuss rejecting all bids and rebidding Public Works Bid #20 Upgrade HVAC (Heating, Ventilation, and Air Conditioning) System at Operations Center. On a motion by Commissioner Bowers, seconded by Roberts, with all voting aye, it was

RESOLVED, that rejecting all bids and rebidding Public Works Bid #20 Upgrade HVAC System at Operations Center is approved.

#### COUNTY ATTORNEY'S REPORT

The first item on the County Attorney's report was to discuss Resolution 2017-11 appointing Laura Lawley as County Treasurer. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Resolution 2017-11 appointing Laura Lawley as County Treasurer is approved. (Resolution to be made a part of these minutes as Attachment #2)

The next item was to discuss Resolution 2017-12 naming County depositories effective January 1, 2017 through December 31, 2017. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Resolution 2017-12 naming County depositories effective January 1, 2017 through December 31, 2017 is approved. (Resolution to be made a part of these minutes as Attachment #3)

The last item of the County Attorney's report was to discuss MedAmerica Long-term Care Group Policy. He said the County will pay Blue Cross/Blue Shield Long-term Care premium for the employees covered by that policy and recommended that we reimburse all employees for the premium for MedAmerica actually paid by the employees for the month of December to maintain that benefit through the end of this year. On a motion by Commissioner Roberts, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the County reimburse all employees for the MedAmerica Long-term Care premium paid by employees in the month of December, 2016 to maintain the benefit through the end of the calendar year.

#### NEW BUSINESS

The first item of New Business was to discuss scheduling a 911 Board meeting to discuss "Agreement and Assignment of Funds" necessary to continue to fund Alabama's Next Generation Emergency Network (ANGEN) contract. The annual agreement allows the Alabama 911 Board to keep excess cost recovery funds to put toward the statewide ANGEN project. The meeting will be held December 13,

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2016 at 9:00 a.m. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that a 911 Board meeting will be held December 13, 2016 at 9:00 a.m. to discuss "Agreement and Assignment of Funds" necessary to continue to fund Alabama's Next Generation Emergency Network (ANGEN) contract.

The next item was to discuss the request of Big Heads Bait Shop, LLC for approval of a 050 Retail Beer (Off Premises Only) and a 070 Retail Table Wine (Off Premises Only) licenses for Big Heads Bait Shop located at 41128 US Hwy 411, Ashville, AL 35953. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the request of Big Heads Bait Shop, LLC for approval of a 050 Retail Beer (Off Premises Only) and a 070 Retail Table Wine (Off Premises Only) licenses for Big Heads Bait Shop be tabled for two weeks per policy.

The next item was to discuss approval of and authorization to publish the September 30, 2016 financial statement in accordance with state law. On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the approval of and authorization to publish the September 30, 2016 financial statement in accordance with state law is approved. (Financial Statement to be made a part of these minutes as Attachment #4)

The next item was to discuss approval of contract with Brandon L. Smith (dba) The Cleaning Wizard LLC for Bid #17 carpet cleaning in the amount of \$0.10 per square foot pending approval by the County Attorney. Mrs. Lawley stated that when the yearly bids came in there weren't any bids for the annual carpet cleaning. Harold Hoyle, Property Manager, received three quotes and this was the lowest of the three. On a motion by Commissioner Roberts, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the approval of contract with Brandon L. Smith (dba) The Cleaning Wizard LLC for Bid #17 carpet cleaning in the amount of \$0.10 per square foot pending approval by the County Attorney is approved. (Contract to be made a part of these minutes as Attachment #5)

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 10:15 a.m. on a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye.

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Paul Manning, Chairman

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Jeff Brown, Commissioner

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Ken Crowe, Commissioner

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Tommy Bowers, Commissioner

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Jimmy Roberts, Commissioner