

ST. CLAIR COUNTY COMMISSION MEETING November 16, 2016

The St. Clair County Commission met in regular session on November 16, 2016 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman  
Jeff Brown, Commissioner District One  
Ken Crowe, Commissioner District Two  
Tommy Bowers, Commissioner District Three  
Jimmy Roberts, Commissioner District Four

Members Absent: None

Others Present: Laura Lawley, Administrator  
Donna Wood, CFO  
Dan Dahlke, Engineer  
Gary Hanner, St. Clair Times  
James E. Hill, III, County Attorney  
Jan Crowe, Visitor  
Marie Manning, Visitor  
Sherry Bowers, Visitor  
Katherine Roberts, Visitor  
Reverend James Sampley  
Elizabeth Mealer, Revenue Commissioner

CALL TO ORDER

Following the Investiture of Commissioners Ken Crowe, Tommy Bowers, and Jimmy Roberts, Chairman Manning declared a quorum present at 9:18 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

NEW BUSINESS

The first item of New Business is to discuss Resolution 2017-10 establishing the time and place of regular meetings of the County Commission each month; adopting Rules of Procedure for the Commission's deliberations; and determining bond amounts for the Commissioners and Chairman. On a motion by Commissioner Brown, seconded by Commissioner Roberts, with all voting aye it was,

RESOLVED, that the Resolution 2017-10 establishing the time and place of regular meetings of the County Commission each month; adopting Rules of Procedure for the Commission's deliberations; and determining bond amounts for the Commissioners and Chairman is approved. (Resolution, Rules of Procedure and Order to be made a part of these minutes as Attachment #1)

APPROVAL OF MINUTES

On a motion by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on October 25, 2016 be approved with the exception of those that are questioned by any Commissioner before the close of business today.

#### ENGINEER'S REPORT

The first item of the Engineer's report were informational items-updates on paving projects-Old Coal City Road was just completed and waiting for inspection. County Road 26 still has guardrail work that they are finishing up. Phase 2 Roads that have been micro-surfaced have been completed and are in the process of the permanent striping being completed. Commissioner Crowe stated he had driven on a couple of those roads and they are in much better shape than they were before the project was started. Commissioner Bowers also stated he had gotten good reports in the St. Clair Shores area.

The next item was to discuss an Agreement with the Town of Ragland to replace pipe on Newport Drive wherein the Town of Ragland will pay \$1,395.00 and the County will pay \$600.00 on a contract totaling \$1,995.00. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the Agreement with the Town of Ragland to replace pipe on Newport Drive wherein the Town of Ragland will pay \$1,395.00 and the County will pay \$600.00 on a contract totaling \$1,995.00 is approved. (Agreement to be made a part of these minutes as Attachment #2)

The next item to discuss was a License Agreement with Diversified Computer Services, LLC to handle equipment and assets pending review by the County Attorney. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye it was

RESOLVED, that the License Agreement with Diversified Computer Services, LLC to handle equipment and assets pending review by the County Attorney is approved. (Agreement to be made a part of these minutes as Attachment #3)

#### ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to discuss travel requests. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests that were presented are approved. (List to be made a part of these minutes as Attachment #4)

#### COUNTY ATTORNEY'S REPORT

The County Attorney stated that the Commission engaged B.D. Welch to provide Construction Management services for "Phase III" of the Annex project for a total cost of no more than \$18,812.50 on October 25, 2016. Expressly subject to the financial allocation limit established on October 25, 2016, he recommended the Commission approve the contract related to construction management with B.D. Welch related specifically to the roof. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Commission approve the contract related to the Construction management services for Phase III of the annex project with B.D. Welch expressly subject to the financial allocation limit

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established on October 25, 2016 related specifically to the roof.  
(Contract to be made a part of these minutes as Attachment #5)

The next item was to discuss scheduling work sessions for the following dates: Tuesday, November 22, 2016 at 9:00 a.m. prior to Commission Meeting in Pell City and Thursday, December 1, 2016 at 1:00 p.m. at the Administrative Center in Ashville. On a motion by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that work sessions be scheduled for the following dates: Tuesday, November 22, 2016 at 9:00 a.m. prior to Commission Meeting in Pell City and Thursday, December 1, 2016 at 1:00 p.m. at the Administrative Center in Ashville.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Roberts, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:29 a.m. on a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye.

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Paul Manning, Chairman

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Jeff Brown, Commissioner

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Ken Crowe, Commissioner

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Tommy Bowers, Commissioner

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Jimmy Roberts, Commissioner