

ST. CLAIR COUNTY COMMISSION MEETING September 13, 2016

The St. Clair County Commission met in regular session on September 13, 2016 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ken Crowe, Commissioner District Two
Tommy Bowers, Commissioner District Three
Jimmy Roberts, Commissioner District Four

Members Absent: None

Others Present: Laura Lawley, Deputy Administrator
Donna Wood, CFO
Dan Dahlke, County Engineer
Gary Hanner, St. Clair Times
Elizabeth Mealer, Revenue Commissioner
Bill Richvalsky, E911
James Hill, County Attorney
Kelley Taft, The Kelley Group

CALL TO ORDER

The Chairman declared a quorum present at 9:10 a.m. and called the 911 Meeting to order.

APPROVAL OF MINUTES of 911 Board Meeting of August 9th, 2016

On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the 911 Board Meeting of August 9, 2016 is approved as presented.

The first item to discuss is the application of fines as collected by the Contract Oversight Group. Attorney James Hill addressed the Commission and said that the contract with the ambulance service provider calls for certain fines if they don't meet certain time requirements. They're supposed to get to all the areas of the county, essentially within a certain threshold of time. There is a grace period that is 10%. Once they get past that or in any event after thirty minutes, certain fines are assessed against that group. The allocation of those are fines are at the Commission's discretion. The Contract Oversight Group reviews their responses according to the contract and determines whether the fines be imposed. Then they make recommendations to the Commission with regard to how any fines, if there are any, on how they should be spent. There have been some fines assessed. What they have suggested the Commission do with those fines is require that the ambulance company use those fines to purchase certain specific health related supplies and provide them to our first responder organizations. Specifically, these supplies they have asked for are cardiac monitor defibrillator pads, and to use the fines collected to purchase those for our first responder units so as to have those available for our citizens should they be needed.

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RESOLVED, that the contract with the Contract Oversight Group is approved.

There being no further business with the 911 Board, the meeting adjourned, subject to call at 9:16 a.m. on a motion made by Commissioner Crowe, seconded by Bowers, with all voting aye.

CALL TO ORDER

The Chairman called the Regular Meeting to order at 9:17 a.m.

APPROVAL OF AGENDA

On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye it was

RESOLVED, that the Agenda is approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the minutes of the Regular Meeting on August 23, 2016 is approved with the exception of those that are questioned by any Commissioner before the close of the business day.

ENGINEER'S REPORT

The first item was an informational item-updates on paving projects with ATRIP. Old Coal City Road which the contractor is midway through; County Road 26 which will be starting within the next week; McCartney Construction completed Center Star Road last week and has started Acmar Road; and contractors will begin micro surfacing the end of this week or the first of next week, starting on the South end and working their way North.

The next item to discuss was concurring with ALDOT (Alabama Department of Transportation) to award ATRIP (Alabama Rehabilitation and Improvement Program) Resurfacing Project on Double Bridge Road to Good Hope Construction. Good Hope was the low bidder and the State has asked for a letter of concurrence awarding it to Good Hope. Their total price was \$570,550.12 and the County's 20-percent match is \$114,110.02. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that St. Clair County concurs with ALDOT to award the ATRIP resurfacing project on Double Bridge Road to Good Hope Construction.

The next item to discuss was the bid opening for the Canoe Creek Marina Project. The Kelley Group has looked over the bids. There were three that came in but two were disqualified for various reasons. The lowest responsible bidder was Double Diamond Construction Company. Their base bid is \$683,443.00 and their alternative bid is \$284,500.00. The base bid will complete the project. Dan stated that the alternate bid would only change making the sign going into the entrance larger. The other items that were bid in the alternate were basically the same price that's in the base bid. Kelley Taft with The Kelley Group stated that in the certified

bid tab that the 100 foot pier had an option of being six foot wide or eight foot wide. They wanted to give the County and the contractor an opportunity to look at a price for the 100 foot pier being six foot wide or eight foot wide and they ended up being the same price. So she suggested the County go with the eight foot wide pier. The original cost estimate was \$585,000.00 and that was not including the lighting. The lighting cost is \$117,500.00 which would be the additional cost. Kelly Taft noted that the footprint is designed to shine onto the parking lot and the dock area so that it doesn't disturb the neighbors. It will be LED lighting which is cost efficient and low energy. The lights are placed along the perimeter of the property line. On a motion by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the bid for Canoe Creek Marina be awarded to Double Diamond Construction Company in the amount of \$683,443.00

The next item to discuss was doing a bus trip to look at County Roads and projects on September 30, 2016 at 8:00 a.m.

The next item to discuss is Annual Bids to be renewed for 2016-2017. Bid One is Aggregate; Bid Two is Asphalt; Bid Three is Box Culvert; Bid Four is Concrete Pipe; Bid Five is Metal Pipe; Bid Seven is Plastic Pipe; Bid Eight is Plant Mix; Bid Nine is Traffic Signs; Bid Ten is Traffic Striping; Bid Nineteen Herbicide; and Bid Twenty-Eight is Micro Surfacing. On a motion made by Commissioner Brown, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the annual bids be awarded as follows:

Bid #1 for aggregate be awarded to Blount Springs, McCartney, and Speedway/Coldwater divided by Commission District and based on the distance of haul (see letter of recommendation in bid file for breakdown);

Bid #2 for asphalt be awarded to Ergon Asphalt;

Bid #3 for concrete box culvert be awarded to Forterra Pipe & Precast;

Bid #4 for concrete pipe be awarded to Forterra Pipe & Precast;

Bid #5 for metal pipe be awarded to Wells Septic;

Bid #7 for plastic pipe be awarded to Wells Septic;

Bid #8 for plant mix be awarded to Advanced Asphalt, Good Hope, McCartney, and Midsouth divided by Commission District and based on the distance of haul (see letter of recommendation in bid file for breakdown);

Bid #9 for traffic signs be awarded to Traffic Signs;

Bid #10 for traffic striping be awarded to Highway Management Systems;

Bid #19 for Herbicide be awarded to Kellis Vegetation Management;

Bid #28 for Micro Surface Paving be awarded to Hudson Construction;

(Letters of recommendation to be made a part of these minutes as Attachment #1)

The last item to discuss is the E-Fog demo from Ergon Emulsions. It helps seal off roads, seal cracks, helps prevent more oxidation from pavement. Ergo Emulsions is giving the County the materials to demo it on Blair Farm Road next Tuesday.

DEPUTY ADMINISTRATOR'S REPORT

The first item to discuss is rescheduling Work Session of October 6, 2016 to October 11, 2016 at 9:00 a.m. prior to the Commission Meeting due to the County Administration Update. On a motion made by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that rescheduling Work Session of October 6, 2016 to October 11, 2016 at 9:00 a.m. prior to the Commission Meeting due to the County Administration Update is approved.

The next item to discuss is authorizing the Property Manager to move forward with a Public Works Bid for HVAC and controllers for Operations Center. On a motion made by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that authorizing the Property Manager to move forward with a Public Works Bid for HVAC and controllers for Operations Center is approved.

The last item to discuss is the travel requests as discuss in the Work Session. On a motion made by Commissioner Bowers, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the travel requests as presented in the Work Session is approved. (Attachment to be made a part of these minutes as Attachment #2)

COUNTY ATTORNEY'S REPORT

The first item on the County Attorney's report is to discuss the American With Disabilities Act which requires a Transition Plan related to all our public structures and their accessibility and how we will make those that are noncompliant, compliant. Harold Hoyle has created, and Attorney Hill has reviewed, a proposed transition plan. We also need to appoint Harold Hoyle as our ADA Coordinator. The ADA Coordinator will identify all public buildings that are compliant and identify any deficiencies in our buildings that are noncompliant. Examples are grab bars in restrooms and things of that nature and this provides a plan for how and when we will bring these buildings into compliance. On a motion made by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the American With Disabilities Act Transition Plan and appointing Harold Hoyle as ADA Coordinator is approved. (Attachment to be made a part of these minutes as Attachment #3)

The second item to discuss is the approval of a contract with architect and engineering firm Hendon and Huckstein in an amount up to \$25,000.00 for architectural and engineering services for the Pell City Courthouse expansion on the lobby side. He requested approval of the fee and to authorize the Chairman to sign the contract with the revisions to be made. On a motion made by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the contract with architect and engineering firm Hendon and Huckstein in an amount up to \$25,000.00 for architectural and engineering services for the St. Clair County Courthouse (Pell City) expansion on the lobby side is approved.

(Contract to be made a part of these minutes as Attachment #4)

OLD BUSINESS

None

NEW BUSINESS

The first item under new business is to discuss the approval of the annual contracts with S&W Minicomputers in the amount of \$9,245.00 for software maintenance; Delta Computer Software Support Agreement for Probate office at a cost of \$12,480.12 annually; and Delta Computer System Software maintenance for Revenue Office in the amount of \$30,479.88 annually. On a motion made by Commissioner Crowe, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the approval of the annual contracts with S&W Minicomputers in the amount of \$9,245.00 for software maintenance; Delta Computer Software Support Agreement for Probate office at a cost of \$12,480.12 annually; and Delta Computer System Software maintenance for Revenue Office in the amount of \$30,479.88 annually is approved. (These contracts to be made a part of these minutes as Attachments #5, #5A and #5B)

The next item to discuss is the request of Sheriff Surles for approval of Annual Support Agreements with Southern Software for Records Management (Police-Pak, Sheriff-Pak, & RMS) in the amount of \$7,979.00; HRMS and QuarterMaster in the amount of \$960.00; Jail-Pak 24/7 Software Support Agreement in the amount of \$5,706.00; Detention Center Network (DCN) Support Agreement in the amount of \$858.00; and the Biometric Scanning Agreement in the amount of \$606.00. On a motion made by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Sheriff Surles for approval of Annual Support Agreements with Southern Software for Records Management (Police-Pak, Sheriff-Pak, & RMS) in the amount of \$7,979.00; HRMS and QuarterMaster in the amount of \$960.00; Jail-Pak 24/7 Software Support Agreement in the amount of \$5,706.00; Detention Center Network (DCN) Support Agreement in the amount of \$858.00; and the Biometric Scanning Agreement in the amount of \$606.00 is approved. (These agreements to be made a part of these minutes as Attachment #6)

The next item to discuss is the approval of Long Term Detention Subsidy Contract with Alabama Department of Youth Services for approximately \$300,000.00. On a motion made by Commissioner Crowe, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Long Term Detention Subsidy Contract with Alabama Department of Youth Services for approximately \$300,000.00 is approved. (This contract to be made a part of these minutes as Attachment #7)

The next item to discuss is the recommendation from Hendon, Huckstein, Architects to accept the roofing proposal on Phase II of Admin remodel from Rainbow Pipe & Metal in the amount of \$102,150.00. On a motion made by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the recommendation from Hendon, Huckstein, Architects to accept the roofing proposal on Phase II of Admin remodel from Rainbow Pipe & Metal in the amount of \$102,150.00 is approved.

The next item to discuss is Resolution 2016-37 to enter into third-party public transportation contracts with ARC and M4A for FY17. On a motion made by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Resolution 2016-37 to enter into third-party public transportation contracts with ARC and M4A for FY17 is approved. (These contracts are to be made a part of these minutes as Attachment #8)

The next item to discuss is the request from Judge Minor for \$4,000.00 for St. Clair Children's Policy Council to be paid from Juvenile Court Service Fund. This will include a budget amendment in this amount. On a motion made by Commissioner Crowe, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the request from Judge Minor for \$4,000.00 for St. Clair Children's Policy Council to be paid from Juvenile Court Service Fund is approved.

The last item for discussion was to approve the monthly bills. On a motion by Commissioner Roberts, seconded by Commissioner Crowe, with all voting aye, it was

RESOLVED, that the monthly bills are approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at 9:58 a.m. on a motion by Commissioner Roberts, seconded by Commissioner Bowers, with all voting aye.

ST. CLAIR COUNTY COMMISSION MEETING September 13, 2016

Paul Manning, Chairman

Jeff Brown, Commissioner

Ken Crowe, Commissioner

Tommy Bowers, Commissioner

Jimmy Roberts, Commissioner